



DEPARTMENT OF PETROLEUM RESOURCES

....Petroleum Regulatory Agency Of Nigeria

7, Kofo Abayomi Street, Victoria Island, Lagos.

APPLICATION FOR ACCREDITATION OF CENTRES FOR MINIMUM INDUSTRY SAFETY TRAINING FOR DOWNSTREAM OPERATIONS (MISTDO)

(A) INTRODUCTION

The Minimum Industry Safety Training for Downstream Operations (MISTDO) program is designed to enhance safety training and competence of personnel engaged in the Downstream sector (including petroleum haulage drivers and assistants) possess the basic knowledge of the risk associated with their respective roles. It is also a platform to effectively monitor and coordinate basic safety training activities in the downstream sector.

Based on the above, the Department of Petroleum Resources, the Petroleum Regulatory Agency of Nigeria, invites applications for accreditation from interested, competent and reputable companies who wish to establish MISTDO Safety Training Centres.

All applications should be made on the Department's Oil and Gas Industry Service Permit (OGISP) portal by selecting MISTDO Permit under the Specialized Category.

(B) MINIMUM REQUIREMENTS FOR THE ESTABLISHMENT OF MISTDO SAFETY TRAINING CENTER

Training providers intending to establish MISTDO Safety Training Centres shall meet the following requirement prior to the application on (OGISP):

1. The training facility shall possess and comply with the following:

- i. Be a place considered safe and appropriate, designated for Safety Training and devoid of known hazards and threats e.g. Safe distance from Ignition sources, car parks, residential occupants, etc.
- ii. Be exclusive in an area that is fully fenced to ensure safety of personnel.
- iii. The corporate name under which the training service is offered shall be exclusively for Safety and/or Oil and Gas Training.
- iv. Be aesthetically pleasing and accessible.
- v. Have necessary safety signages within the facility for information.
- vi. Availability of office(s) and training room(s) that are in good condition; classroom for delegates shall be spacious, furnished with tables and chairs, adequate ventilation, adequate lighting, audio-visual capabilities and internet access.
- vii. Have trained first aiders, first aid kit and possess retainer ship with close by medical facilities.
- viii. Have a functional power system with high availability.
- ix. Have adequate convenience accessible to trainees within the facility and should be in good condition with steady water supply.
- x. Possess appropriate security monitoring and surveillance systems such as security personnel, CCTV etc.
- xi. The Mineral Oils (Safety) Regulations (MOSR) 1997 shall be conspicuously displayed in the facility.
- xii. Have other equipment that can enhance the conduct of the trainings.
- xiii. Have an adequate Management System in place.

2. The Management System shall comply at the minimum with the following:

- i. Have a clearly defined organogram.

- ii. Have a clearly defined management commitment.
- iii. Have a clearly defined procedure and commitment on professionalism by staff members.
- iv. Have a robust trainee and staff feedback system.
- v. Have a clearly defined emergency procedures and emergency response systems.
- vi. Have a document / data management and control policy.
- vii. Have an inspection and maintenance policy/procedure.
- viii. Have a procedure for accident reporting and investigation.

3. MISTDO Training Content, Trainers and Equipment

- i. Training centre must develop a robust and well-prepared training plan, contents and presentation slides in line with the objectives of DPR approved modules covering at the minimum, the course outline applicable to the MISTDO course. The slides should include relevant/appropriate videos/pictures that can enhance learning. The use of local dialects for training delivery is highly encouraged.
- ii. Training centre must develop a Standard Operating Procedures (SOPs) and Risk Assessment for practical training sessions/hands-on practical sessions. Documentation of the corresponding mitigation / corrective measures should be made available on demand.
- iii. The MISTDO module and practical are to be designed to be a one-day training course with a minimum duration of five (5) hours.
- iv. Training centre must have qualified instructor(s) with valid and applicable certifications (curriculum vitae, copies of certificates). Instructors must also possess adequate / relevant years of experience.
- v. Training centre must possess all relevant equipment for the training modules.
- vi. Third party certification / accreditation of training courses and/or centre by relevant national or international bodies is an added advantage.
- vii. Training centre must possess computer systems and ICT capabilities (hardware and software) to access the MISTDO Approved Training Provider Portal for registering personnel on the portal

(C) COMPLIANCE NOTICE

All stakeholders are hereby informed that effective **1st September 2020**, DPR shall commence the enforcement of MISTDO for all Downstream Operations and facilities including LPG stations, Retail Outlets, Petroleum Product Depots, Jetties, Lube Plants, Industrial Gas Users and Petroleum Truck Drivers and Truck Assistants (Motor boys) in the following states - Lagos, Ogun, Edo, Rivers, Imo, Enugu, Abuja, Kaduna, Kano, Niger, Nasarawa and Gombe. Effective **1st January 2021**, compliance shall be extended nationwide and issuance of operational licenses for downstream facilities shall be predicated on compliance of staff to MISTDO training.

For further information on MISTDO accreditation requirements and program, please visit www.dpr.gov.ng or mistdo.dpr.gov.ng.

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www.dpr.gov.ng



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