





NIGERIAN UPSTREAM PETROLEUM REGULATORY COMMISSION

SERVICE CHARTER









NIGERIAN UPSTREAM PETROLEUM REGULATORY COMMISSION

SERVICE CHARTER

FOREWORD

The enactment of the Petroleum Industry Act (PIA), 2021 by His Excellency, President Muhammadu Buhari, on 16th August 2021, ushered in a new dawn of regulatory legal framework which established the Nigerian Upstream Petroleum Regulatory Commission (NUPRC), as one of the distinct governing institutions. The Act seeks to promote transparency, good governance, and accountability in the administration of the petroleum resources of Nigeria.

NUPRC in line with its statutory mandate is committed to supporting and contributing to the Federal Government's Agenda of repositioning and transforming the public sector for effective and efficient service delivery in line with Presidential Executive Order on Ease of Doing Business (EO 001).

The Commission commends especially His Excellency President Bola Ahmed Tinubu on his innovative agenda for the Nigerian Petroleum Industry through various Executive Orders aimed at reinvigorating the industry by removing barriers to entry and incentivising investments in the sector. The advent of the PIA, 2021 necessitated the review and update of the Service Charter in line with the spirit and intent of the Act. This Service Charter aims to set out our mode of operations regarding the standard and quality of services that we deliver to all Stakeholders/Clients with a definite timeline.

This Service Charter specifies the protocol for service delivery, the rights and responsibilities of both parties, and how our Stakeholders/Clients can access our services through established channels.

We believe we can only achieve effective service delivery by working in collaboration with our Stakeholders/Clients. As you interact with us at NUPRC, we implore you to send us feedback through the available channels as this will enable us to continually improve our processes and service delivery.

Thank you

 $Engr.\ Gbenga\ Komolafe\ {\tt D.SC,\,FNSE,\,OFR}$

Commission Chief Executive/CCE

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01 INTRODUCTION



1.0 INTRODUCTION

Pursuant to the Petroleum Industry Act 2021, the Federal Government established the NUPRC responsible for technical and commercial regulation of the Upstream Oil and Gas sector in Nigeria.

The legal framework within which the NUPRC operates are the enabling laws, regulations, guidelines, and such other legal documents as may be issued from time to time.

2.0 PURPOSE OF THE CHARTER

To communicate both the NUPRC and Stakeholders/Clients' obligations and expectations in services rendered and stipulate mechanism for addressing complaints.

3.0 VISION

Be Africa's leading Regulator.

4.0 MISSION

Promoting sustainable value creation from Nigeria's Petroleum Resources for shared prosperity.

5.0 MANDATE

The Commission shall be responsible for the technical and commercial regulation of upstream petroleum operations, issuance and enforcement of standards, codes, and guidelines for effective compliance with applicable laws, regulations, and implementation of policies to ensure cost effective and value adding petroleum operations for shared prosperity.

6.0 FUNCTIONS OF NUPRC

- I. Regulate upstream petroleum operations including technical, operational, and commercial activities.
- II. Ensure compliance with all applicable laws and regulations governing upstream petroleum operations.
- III. Ensure that upstream petroleum operations are carried out in a manner to minimise waste and achieve optimal government revenues.
- IV. Promote healthy, safe, efficient and effective conduct of upstream petroleum operations in an environmentally acceptable and sustainable manner.
- V. Ensure efficient, safe, effective and sustainable infrastructural development of upstream petroleum operations.
- VI. Determine, administer and ensure the implementation and maintenance of technical standards, codes, practices and specifications applicable to upstream petroleum operations pursuant to good international petroleum industry practices.
- VII. Implement government policies for upstream petroleum operations as directed by the Minister of Petroleum in accordance with the provisions of this Act.

- VIII. Promote an enabling environment for investment in upstream petroleum operations.
 - IX. ensure strict implementation of environmental policies, laws and regulations for upstream petroleum operations.
 - X. Ensure the implementation of national policies for upstream petroleum operations; and
 - XI. Implement such other policies and objectives as are consistent with the provisions of this Act.

7.0 OUR STAKEHOLDERS/CLIENTS

- Exploration and Production Companies
- National Oil Companies
- Service Companies
- Host Communities
- Government Agencies
- Oil and Gas Producing States
- National Assembly
- Civil Society Organizations
- The Public

8.0 OBLIGATIONS

8.1 Stakeholders/Clients Expectations from NUPRC

• Fair, efficient, and transparent services to all operators, service providers and other stakeholders.

- Consistency and equal treatment in enforcement of all applicable laws and regulations governing upstream petroleum operations
- Prompt feedback and polite response to all inquiries on issues in the Upstream Petroleum Sector.
- Honest and objective evaluation of all applications submitted.
- Timely investigation and feedback to reported acts of service failure.
- Open access to relevant information about NUPRC operations, regulations, applicable laws and guidelines.

8.2 NUPRC Expectations from Stakeholders/Clients

- Compliance with the provisions of the Act, Regulations and Guidelines.
- Report service failures or seek clarifications through designated telephone lines, Enquiry Management System (EMS) platform and email addresses.
- To treat staff with courtesy.
- Submit relevant documents and required reports within stipulated time and in the prescribed format.
- Attend scheduled meetings punctually.

- Submit complaints or service improvement suggestions to NUPRC through the Enquiry Management System platform, telephone lines, email addresses and suggestion boxes in all our offices.
- Timely payment of all NUPRC fees as stipulated in the Service Charter
- Promptly report suspicious and illegal Oil and Gas operations in your locality to the NUPRC.

9.0 Stakeholders Consultation

The NUPRC will engage and consult with Stakeholders/Clients quarterly or annually as the need may arise for feedback on services rendered by the Commission.

10 Performance Monitoring

The Commission will periodically evaluate and monitor the implementation of the Service Charter through the following means:

- i. A designed monitoring template will be used Quarterly to assess all service windows to ensure compliance with the set service standards of the Commission.
- ii. Quarterly reports will be generated from the assessment and will be reported to the Management of the Commission for service improvement.

11 Grievance Redress Mechanism (GRM)

The Commission is receptive to complaints about its services or any other pertinent matter which can further help to improve service delivery to clients through stakeholders' engagement.

Further complaints should also be directed to:

The Nodal Officer (NO)

Office of the Commission Chief Executive

Nigerian Upstream Petroleum Regulatory Commission

No. 7 Sylvester Ugoh Street, Jabi District,

Abuja.

Phone No. +234 7055622222, 09013331111,08113936389

Email: servicom@nuprc.gov.ng

Website: www.nuprc.gov.ng

All complaints shall be acknowledged within 24 hours of notification and issues raised will be treated within ten (10) working days.

12. EXISTING LIMITATIONS

- I. Errors in the exercises report calculations/submission of incomplete documentation by the calibration company.
- II. Delayed response from companies/technology vendors
- III. Delay by applicant in addressing any outstanding action that may arise from the conduct of the exercise
- IV. Submission of incomplete application and documentation etc. Other limitations are linked to the local charter of all service windows of the Commission and can be accessed on the Commission website.

13. DATE OF NEXT REVIEW

The Commission Service Charter will be reviewed every two years or as the need arises.







NIGERIAN UPSTREAM PETROLEUM REGULATORY COMMISSION - SERVICE CHARTER & LINK

	ECONO	MIC REGULATION AND S	ECONOMIC REGULATION AND STRATEGIC PLANNING - INTEGRATED CHARTER	ED CHARTER			
	Nature of Service	Customer	Customer Obligation	Service Standard	andard	Existing	Website link/Email
				Cost	Time	SUC	for further
				Standard	Standard (Working		infornation of service
S/N					Days)		requirements
					•		https//workprogram.
		Licensee/Lessee	Submission of Annual Work	Not Applicable Annually	Annually	Delay in	nuprc.gov.ng/10, https//www.nuprc.g
-	Approval of Annual Work program and Cost		program and Cost estim te			uoissimans	ov.ng/gazetted-
7	estim te						regulati ns/
		Upstream Petroleum	Submission of evidence of	- 1400		Delay in	https//www.nuprc.g
2	Issuance of Official Revenue Receipt	Companies	Payment	Ivot Applicable	-	submission	ov.ng/gazeneu- regulati ns/
						Stakeholder's	
					Based on	limited	https//www.nuprc.g
		Stakeholders	ssion of Data input	Not Applicable request	redilest	knowledge of	ov.ng/gazetted-
			template		2	Oil and Gas	regulati ns/
33	Provision of Oil and Gas related data					Industry	
			1. Self Assess and pay the rovalty quarterly (PA 1969) or				
			30 days afer the month of			Customere	
			producti n (PIA 2021) as the			customers misinterpretati	
		Dottology Bottology	case may be.			on of the	www.nuprc.gov.ng,
		Opstream Petroleum Companies	Submission of seit assessment and the evidence of	Not Applicable Quarterly	Quarterly	provision of	ov.ng/gazetted-
		-	payments and the basis of the			extant laws	regulati ns/
			self assessment for review			regulati ns	
	Accessment of Oil and Gas Rovalty and Gas		3. Updatin of company records				
4	Figure payment		with the Reconciled assessment				

5	Assessment of Concession Rentals	Upstream Petroleum Companies	Self Assess and pay the annual concession rental (PA 1969) on due date (PIA 2021) as the case may be. Submission of self assessment and the evidence of payments and the basis of the self assessment for review 3. Updatin of company records with the Reconciled assessment	Not Applicable ,	Annually	Customers' misinterpretati on of the provision of extant laws and regulati ns	https//www.nuprc.g. ov.ng/gazetted- regulati ns/
9	Determinaton of Fiscal Prices	Upstream Petroleum Companies	Submission of operation and commercial issues affeecti the Not Applicable Monthly company	Not Applicable	Monthly	Delay in submission	https://www.nuprc.g. ov.ng/wp- content/uploads/202 5/07/2025-JAN-AUG- FISCAL-OIL-PRICE- DIFFERENTALS-FOR- NIGERIAN-CRUDE- GRADEs.pdf

^	Issuance of Cost Benchmarking Certificate	Upstream Petroleum Companies	Submission of Cost Data	Not Applicable 14	14	Delay in submission	https//www.nuprc.g_ov.ng/gazetted-regulati ns/
		Upstream Petroleum	Submission of Oil & Gas Production Profiles, Cost Data		- 7	Delay in	https//www.nuprc.g
	Issuance of economic analysis and evaluation Companies	Companies	and other inputs as contained in	Not Applicable 14	T4	submission	ov.ng/gazeπed-
∞	certficate for Upstream Facilities Issuance of certificate of good standing for		the Field Development Program			Delav in	regulati iis/
6	export clearance	Upstream Petroleum Companies	1. Applicati n for export permit on Crude Oil Terminal Export	Not Applicable	1	submission,	https//cotex.nuprc.g ov.ng
		Unoting Detail	Submission of FDP Report and			Incomplete	https//www.nuprc.g
		Opstream Petroleum	Completion of NUPRC	₹5,000,000,00	5	documentations	documentations ov.ng/gazetted-
10	FDP Economic Evaluation	companies	Commercial Data Sheet				regulati ns/
			Submission of Proposed	-0/ of Mo+			2 030110 711111// 20#4
		Upstream Petroleum	Development and Completion	9% of Net	u	Incomplete	ntips//www.nupic.g
		Companies	of NUPRC Commercial Data	Aint)	า	documentations	documentations
11	Lease/License Renewal Valuaton		Sheet	(NPV)			regulati iis/
			Submission of Proposed				2 Janua 200001/ July
		Upstream Petroleum	Development and Completion	100/ of NDV	U	Incomplete	nups//www.nupic.g
		Companies	of NUPRC Commercial Data			documentations ov. 18/8azetteu-	ov.ng/gazetteu-
12	Asset Divestment Premium Determination		Sheet				regulati IIS/
	Evaluaton of Financial Viability of licensees,	Hostream Petroleum	Sinding of anidital financial			Incomplete	
	leasees or permit holders in upstream	Opsurealli reulolediii	Submission of addition	Not Applicable Annually		documentations	documentations www.nuprc.gov.mg
14	petroleum operati ns	Companies	statements and reports				
		Ministry of Finance,					
		Budget and National	Provision of Guideline/				
		Planning through the	Template for Medium Term		Annually		
	Input for Medium Term National	Ministry of Petroleum	(Syears) Capital Expenditure				
15	Development Plan	Resources	Estimate	Not Applicable		N/A	N/A

		Ministry of Finance Budget and National	Provison of Framework. Call				
		Planning through the	circular and indices for Medium		Annually		
	Inputs for Medium Term Revenue and	Budget Office of the	Term Expenditure Estimate and		,		
16	Expenditure Framework	Federation	Revenue Projection	Not Applicable		N/A	N/A
		OPEC Secretariat,					
	Input for Organisaton of Petroleum Exporting	Vienna and Ministry of	of Petroleum Exporting Vienna and Ministry of Submission of Request Letter				
17	Countries (OPEC) Annual Questionnaire	Petroleum Resources	and Questi nnaire/Template	Not Applicable Annually	Annually	N/A	N/A
		Consultati e Committe					
		on Petroleum Statistics					
		(MPR, NMDPRA, CBN,					
		ECN, NCDMB, NBS,					
	Input for Consultative Committe n Petroleum NCS, PTDF, NNPC, PTI,	NCS, PTDF, NNPC, PTI,	Submission of Request Letter				
18	Stati tics (CCPS) quarterly engagement	etc)	and Questi nnaire/Template	Not Applicable Quarterly	Quarterly	N/A	www.nuprc.gov.ng
		Ministry of Petroleum					
		Resources,					
		License/lease holders,					https//www.nuprc.g
	Publicati n of Nigerian Oil and Gas Industry	Investors and the					ov.ng/oil-gas-industry-
19	Annual Report (NOGIAR)	general public	N/A	N/A	Annually	N/A	annual-reports-ogiar/
		Nigerian Investment					
	Provision of investment opportunitieswithin	Promotion Council			Based on		
70	the Nigerian upstream petroleum sector.	(NIPC)	Submission of request Leter	Not Applicable request	reguest		www.nuprc.gov.ng

D3 DEVELOPMENT & PRODUCTION SERVICE CHARTER





NIGERIAN UPSTREAM PETROLEUM REGULATORY COMMISSION - SERVICE CHARTER & LINK

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	*		DEVELOPMENT & PRODUCTION SERVICE CHARTER	FION SERVICE CHARTER			
				Service Standard			
					Time Standard		Website link/Email for further infornation of service
S/N	Nature of Service	Customer	Customer Obligation	Cost Standard	(Working	Existing Limitations	requirements
1	Issuance of approval for FDP	Exploration and Production (E&P) Companies		N10,000,000	180	N/A	www.nuprc.gov.ng
2	Issuance of approval for Annual calibration/recertification of crude oil storage, export facilities and custody transfer points	Exploration and Production (E&P) Companies	1. submission of Application for calibration. 2. Payment of all requisite fees 3. Provide logistics for conduct of calibration exercise	Processing Fee- N1,350,000 per LACT unit	15	errors in the exercise's report calculation/submission of incomplet documentation by the calibration company	www.nubrc.gov.ng https://www.nubrc.gov.ng/gazet ted-regulations/
33	Issuance of approval for Annual calibration/recertification of Exploration storage tank land/offshore terminal Companies	Exploration and Production (E&P) Companies	Letter of Application for calibration. 2. Payment of all requisite fees Payoute logistics for conduct of calibration exercise	Processing Fee- N1,350,000(Land/Offshore)	1	N/A	www.nudc.gov.ng
4	Issuance of Operating License for LACT/accounting meters	Oil & Gas Service Company	L. Submit Application with all documents Payment of prescribed fees Please refer to NUPRC website for details of necessary documents to be submitted with the application.	per LACT system/accounting meters=\$1,000 renewable every 5 years	5	N/A	www.nupre.gov.ng
72	Issuance of recertification/recalibration of third party/service companies primary measures/master provers	Oil & Gas Companies	Application for calibration Provide logistics for conduct of calibration exercise	N1,350,000/unit	10	errors in the exercise's report calculation/submission of incomplet documentation by the calibration company	www.nudc.gov.ng
9	Issuance of vessel clearance for crude oil lifting	Oil & Gas Companies	Submission of DI to nuprc.gov.ng five (5) days to ETA	On completion of value addition to processing framework processing fee will be applicable	3	Late submission of DI and frequen www.nuprc.gov.ng	www.nuprc.gov.ng
			1. Application Letter & project charter				
7	grant of Conceptual design Approval for oil and gas facility	Oil & Gas Companies	2. Evidence of Payment of Processing fees 3.Submission of approved FDP 4.Submission of Design Diagrams 5.Submission of Technical Narratives and project philosophies & concept 6.Submission of Safety provisions & Environmental Impact Statement 7.Make Technical presentation 7.Make Technical presentation in the Procedure Guide for the Design & Construction of Oil & Gas Surface Production Fallifies (2001)	As contained in Upstream Petroleum Fees and Rents (Temporary) Guideline 2025	20	V.V	www.nuprc.gov.ng. https://www.nuprc.gov.ng/gazet

www.nuprc.gov.ng	www.nuprc.gov.ng. https://www.nuprc.gov.ng/gazet ted-regulations/	www.nuprc.gov.ng. https://www.nuprc.gov.ng/gazet ted-regulations/
ΝΑ	N/A	V/A
01	10	09
As contained in Upstream Petroleum Fees and Rents (Temporary) Guideline 2025	1. According to facility Type. As prescribed by 2019 amendment section 59(2) of the Petroleum (Oplining & Production) Regulation 1969 and as contained in the Upstream Petroleum Fees and Rens (Temporary) Guideline 2025	N1,350,000 for PTS per flowline/pipeline: and N1,350,000 for ROWP per flowlines and water/gas injection lines
L Evidence of payment of applicable fees. 2. PSUAR/PSSR report endorsed by both the Operator and representative(s) of NUPRC. 3: Fudence of submission of Operation Safety Case to NUPRC. 4: Final EIA Approval Letter, pre-commissioning reports and (cold) Commissioning reports and and (cold) Commissioning reports and estilicates for all systems and sub-systems (including FAT reports for critical-equipment endorsed by the Operator and representatives of NURPC). 6: Mechanical completion, pre-commissioning and the Commissioning puted its (purch list A, B, C) and their close out action	1. Submission of Application Letter 2. Conduct Pre-commissioning checks 3. Conduct Pre-start up safety reviews 4. Submission of As-Built Design Diagrams and technical narratives 5. Submission of operations, maintenance 8. Submission technical conformance certificates of critical equipment and MCR tests 7. Conduct final facility inspection 8. Submission of Report all equipment innortonal tests 8 results.	1. Submission of Application form 2. Payment of application fee 3. Copies of Topographic maps 4. Feedback from third party stakeholders 5. Payment of Grant fee 6. Payment of processing fees
Oil & Gas Companies	Oll & Gas Companies	Oil & Gas Companies
Approval to introduce Hydrocarbon (AHC) to an Oil and Gas Facility of	Grant of License to Operate oil and	11 Grant of Permit to survey
	1. Evidence of payment of applicable fees. 2. PSUARA/PSSR report endorable by both the Operator and representative(s) of the Operator and representative(s) of Operation Safety, Case to NUPRC. 4. Final En Approval Letter, re-commissioning endorable substantial Californial En Approval Letter, re-commissioning and certificate for all systems (including FAT reports for critical equipment endorable the poperator and representatives of NURCI, G. Mechanical completion, pre-commissioning and commissioning and commissioni	1. Evidence of payment of applicable fees. 2. PSUARPSSR report endorsed by both the Operators and representative(s) of NUFRC 3. Evidence of submission of Perators and representatives of UNIVAC. 3. Evidence of submission of Perators and Septembly Condition and Clod) Commissioning reports and sub-systems (Including RAT reports for critical equipment redorsed by the Operator and representatives of NUFRC). 6. Mechanical completion, pre-commissioning reports and representatives of NUFRC). 6. Mechanical completion, pre-commissioning the Completion, pre-commissioning the Completion and Institution of Perator of Conduct Pre-commissioning thecks and Rents of Submission of Application Letter 2. Conduct Pre-commissioning thecks and retrict in arrandows and technical narrandows (Penpora all equipment manalogument manalo

12	Grant of Right of Way Permit	Oil & Gas Companies	1. Submission of Application form 2. Payment of application fee 3. Len Copies of Survey maps 4. Feedback from third party stakeholders NLJ.350,000 for PTS per 6. News Paper Statutory Notice 7. Null Stations (Federal & State) (MJ.350,000 for ROWP) (MJ.350,000 for	NI,350,000 for PTS per flowline/pipeline. and NI,350,000 for ROWP per Mowithes and water/gas injection lines	09	N/A	www.nuprc.gov.ng. https://www.nuprc.gov.ng/gazet ted-regulations/
13	Grant of Approval for Conceptual/Front-End Engineering Design on Pipeline Development	Oil & Gas Companies	ge in line	1. N500,000:00 Processing Fee through NUPRC IGR Account	30	N/A	www.nuprc.gov.ng
			Submission of Application Letter Provision of an application package in accordance to the Oil and Gas Pipeline Regulations 1995 Power 1995 Conduct Dessing fees Conduct Dessing and Technical Safety Reviews Submission of line pipes QA/QC				
14	Grant of Approval for Detailed Engineering Design on Pipeline Development	Oil & Gas Companies	n) plans pact	1. N500,000:00 Processing Fee through NUPRC IGR Account	30	N/A	www.nuprc.gov.ng
15	Upstream Oil and Gas Pipeline Licence	Oil & Gas Companies	rm aps). nt of Grant nt of	\$1.25 per meter length up to a maximum of \$10,000	09	N/A	80 AOS SIGNE
16	Grant of aapproval to Introduce Application (Commissioning) into a Pipeline Facility	Oli & Gas Companies	Letter ng checks . maintenance .ction. 6.	NGN 500,000:00 (AIH) Concessing Fee through NUPRC	20	V/A	80 NOSE STORY WANNA UNIDAGE STORY
17	Annual Renewal of Licence to Operate a Pipeline	Oil & Gas Companies	Submission of Application Submit copy of OPLL/ROWP Supment of LTO fees	\$1.25 per meter length up to a maximum of \$10,000	30	N/A	www.nuprc.gov.ng
18	Grant of approval for Upgrade/change of Service of Pipelines	Oil & Gas Companies	n package in as Pipeline as	NGN 500,000:00 Processing Fee through NUPRC IGR Account	20	N/A	www.nuprc.gov.ng

15 NUPRC...ensuring effective service delivery.

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N/A N/A N/A N/A	۷/۷
23 23 23 23 29 29 29 29 29 29 29 29 29 29 29 29 29	06
Processing Fee: N1,350,000.00 Processing Fee: N1,350,000.00 Processing Fee: N1,350,000.00 LACT/Metering system LACT/Metering system	Application Fee: N50,000.00 Processing Fee: N1,350,000.00
1. Application Letter 2. Evidence of payment for approval 3. Metering Philosohy 4. Design Basis 5. Concator Selection 6. Contractor and Cost of the project 7. Preliminary Engineering Drawings 1. Application Letter 7. Preliminary Engineering Drawings 1. Submission of Technical data Sheets for metering system 1. Submission of Technical data Sheets for metering system 2. Submission of Approved engineering 3. Submission of Approved engineering 3. Submission of Approved engineering 3. Submission of Meering system 6. Encircional Design Specification (FDS) 1. Application Letter. 5. Submission Meering system 6. Encircional Design Specification (FDS) 1. Application Letter. 5. EAT Report 6. Field instrument & control system 6. Encircional Design Selection (FDS) 1. Application Letter. 5. EAT Report 6. Field instrument & control system 6. Encircional Design Selection (FDS) 1. Application Letter. 5. Evidence of payment of \$10,000,00 1. The Fleel instrument & control system 6. Encircional Design Selection (FDS) 1. Application Letter. 5. Evidence of payment of \$10,000,00 1. The Fleel instrument & control system 6. Enciperation Letter. 7. Evidence of payment of \$10,000,00 1. Application Letter. 8. SAT Report 8. SAT calibration report endorsed by 1. Application Letter. 8. SAT calibration reports and Cost beneficial design of the project scope of work form! Safety 1. Aspellation Letter. 8. Satisfaction Letter. 9. Satisfaction Letter. 9. Satisfaction Letter. 9. Satisfaction Letter. 1. Evidence of payment of \$10,000,00 1. The Fleel instrument of processing fees. 1. Application Letter. 1. Evidence of payment of \$10,000,00 1. The Prelimation reports and processing fees. 1. Evidence of payment of \$10,000,00 1. The Prelimation and processing fees. 1. Evidence of payment of \$10,000,00 1. The Prelimation and processing the Prelimation and processing the Prelimation Prelimation and processing the Prelimation	retes 4. Additional review of workshops as may Application Fee: N50,000.00 Processing Fee: N1.350,000,00
Oil & Gas Companies Oil & Gas Companies Oil & Gas Operating Companies Oil & Gas Operating Companies Oil & Gas Operating Companies	Oil & Gas Operating Companies
System (a) Detailed Engineering pproval for Metering pproval for Metering (b) To Introduce Hydrocarbon metering system of Site Acceptance Test port License to Operate (s) system (S years)	Approval of Design Safety Case
Metering Metering Metering Metering Approva Systems Systems Grant of metering	24 A

www.nudic.gov.ng	ฮิบxดฮัวมีกับxxxxx	www.nuprc.gov.ng	www.nuprc.gov.ng
N/A	N/A	Late submission of outstanding documents from companies/Technology vendors	Delayed response from companies/Technology vendors on outstanding documents/lapses.
V 06	06	7 9 06	09
Application Fee: NSQ,000.00 Processing Fee: NJ.350,000.00	Application Fee: NS0,000.00 Processing Fee: NJ 350,000.00	Processing Fee - N 1,350,000	Processing Fee - N 1,350,000 (Not captured in Fees and Rent regulation)
1. Application Letter. 2. Operation safety case dossier bearing facility details and project scope of work Formal Safety Assessment (FSA) reports. Safety Management System (SNA) and Remedial Action Plan (RAP). 3. Evidence of payment of Statutory application and processing fees. 4. Safety Case validation (on site) workshops as may be required workshops as may be required.	1. Application Letter. 2. Decommisioning safety case dossier bearing facility details and project scope of work formal Safety Assessment (FSA) reports. Safety Management System (SNA) and Remedial Action Plan (RAP). 3. Evidence of payment of Statutory application and processing fees. 4. Safety Case validation (ion site) engagement and additional review of workshops as may be required	Technology Adaptation Process fee, 3. Proponent submit evidence of 4. Proponent makes presentation 4. Proponent makes presentation 6. At Proponent submit the following 6. Act proponent submit the following 6. Act proponent submit the following 6. Specification/functional description and 6. Specification/functional description and 6. Decomposition, Reliability Availability and 6. Matainability (RAMS) as 7. Specification (RAMS) (RAMS) as 7. Specification (RAMS) (RAMS) as 7. Specification (RAMS) (RAMS) (RAMS) 7. Specification (RAMS) (RAMS) 7. Specification (RAMS) (RAMS) 7. Specification (RAMS) 7. Specificati	Proponent submit Validation test report, 2.Proponent submit Pilot test report Report 3. Approval to deploy technology is issued/granted
Oil & Gas Operating Companies	Exploration and Production (E&P) Companies	Exploration and Production (E&P)	Exploration and Production (E&P) Companies
Approval of Operations Safety Case Oil & Gas Operating Companies	Approval of Decommissioning Esfety Gase	Technology Adaptation "Approval for a Pilot/Validation Test"	E Approval to Deploy Technology
25	26 9	. 72	28

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2 T	Periodic Reports of Production critical & approval gate fees were omitted safety critical equipments (e.g. vessels, in the newly gazetted Fees & tanks, pipelines/flowlines), systems & Rents Regulation (temporary), structures 9. Production and Safety which should be updated when critical performance Verification expected to incorporate these from independent Surveyor or Certified fees. Companies Critical Performance Verification experiments or Certified fees. Integrity Maintenance Record S. Modified Assessment It Extension (LLE) scope and plan, including Businees Case 4. Facility Maintenance Record S. Modified Assellit Drawings of Modified Assellit Drawings of Modified Assellity Drawings of Modified Assessment Report N. S. Soloco Strategy S. Revised Fequipment List Assessment Report N. Soloco Ow Over Ethis 10. Revised Fedulpment List Assessment Report N. Soloco Ow Over Ethis 11. Remaining Life Assessment Report N. N. 350,000.00 VOTE: This 10. Revised Fedulpment Plan approval gaze fees were omitted in the newey gazetted Fees & Assurance Report N. 2. Management of Changes to which should be updated when in the newey gazetted ress & Assurance Report Nature Report New Changes to which should be updated when in the new Nature Report Nature
in the newly gazetted Fees & Hems Regulation (temporary), which should be updated when revised to incorporate these fees. I fees. Similar to Project Development Milestone Cpst Standard, Application Fees - N1,350,000.00 And Processing Fees - N1,350,000.00 In the newely gazetted Fees in the newely gazetted Fees in the newely gazetted Fees Rents Regulation (temporary), o which should be updated when revised to incorporate these revised to incorpo	safety critical equipments (e.g. vessels, in the newly gazetted Fees & Lanks, pipelines/flowlines), systems & Rents Regulation (temporary), structures 9, Production and Safety which should be updated when Temp Independent Surveyor or Certified fees. Drawing of the Facility A Sassament 3. Asset Life Extension (ALE) good and plan, including Businese Case 4. Facility Maintenance Record 5. Modified As-Builty Maintenance Record 6. Modified As-Builty Maintenance Record 7. Revised Equipment List Cassification Press. 780,000.00 and Processing Fees - 9. Remaining Life Assessment Report 1. Remaining Resource and Subsurface 9. Assurface 11. Remaining Resource and Subsurface 1. In the Regulation (temporary). Exploration and Production (E&P) Assurface 1. Remaining Life Assessment Change Changes to when revised to incorporate these pages 1. Remaining Life Assurface 1. Remaining Life Assurface 1. Remaining Life Assurface 2. Rents Regulation (temporary). Exploration and Production (E&P) Assurface 1. Remaining Life Assurface 1. Remaining Life Assurface 2. Rents Regulation (temporary).
T e t e	tanks, pipelines/flowlines), systems & structures & Structures & Structures & Production and Safety Critical Performance Verification report from Independent Surveyor or Certified Drawing of the Facility 3. Integrity Risk Assessment 3. Asset Life Extension (ALE) scope and plan, including Businese Case A Facility Maintenance Record 6. Facility Maintenance Record 6. Modified As-Built Drawings 6. Modified As-Built Drawings 6. Modified As-Built Drawings 7. Revised Equipment List 8. Modified Obsolescence Management Strategy 8. Modified Obsolescence Management 9. Remaining Life Assessment Report 10. Revised Field Development Plan 11. Remaining Resource and Subsurface Assurance Report 12. Management of Change's Changes to Asset Resister
safety critical equipments (e.g. vessels, safety critical equipments (e.g. vessels, safety critical equipments) systems & structures 9. Production and safety critical Performance Verification and safety critical Performance Verification report from Independent Surveyor or Certified Drawing of the Facility Asset Life Extension (ALE) scope and plan, including Businese Case 1. Integrity Risk Assessment Record plan, including Businese Case 4. Facility Maintenance Record plan, including Businese Case 6. Modified Assessment Second 6. Modified Assessment Report 10. Revised Equipment List Strategy S. Remaining Life Assessment Report 10. Revised Field Development Plan Assurance Report 11. Remaining Resource and Subsurface Assurance Report 12. Management of Change (Change (Change to Change (Change C) Change sto	Exploration and Production (E&P) Companies Frobberstinn and Production (F&P)
	Exploration and Production (E&P) Companies Exploration and Production (E&P)

			Commission 2. Reveiw mechanical completion reports and certificates forall systems and sub systems (mechanical, costing, electrical, piping, instrument and substances of the systems of t				
			HYACO 3. Identify bunch list items criticality to start up of operations, timelines and commitment for close out of Conduct Facility inspection and Conduct function test of equipment as applicable bunch or test of equipment as applicable of the conduct for close of the conduct function test of equipment as applicable or the conduct function test of equipment as applicable or conduct function test of equipment as applicable or conduct function test of equipment as applicable or committee or conduct function test of equipment as applicable or committee or conduct for conduct function test of equipment as applicable or committee or conduct for conduct for conduct function for conduct for conduct function for conduct for				
32	Project related assurance (i.e QA/QC) including FAT, Pre- commissioning/Commissioning, PSUA/PSSR	Exploration and Production (E&P) Companies	installed or modified racility are able to perform in accordance with specified technical requirements 6. Ensure that adequate safety, operating, maintenance and emergency procedures.	Virtual FAT \$50,000	30 davs	Delayed by applicant in addressing any outstanding action that may arise from the conduct of the exercise	www.nuprc.gov.ng
33		n and Production (E&P)		1. According to facilty Type. As prescribed by 2019 amendment section 59(2) of the Petroleum (Drilling & Production)	,	by applicant in addressing tanding action that may n the conduct of the	www.nudyc.gov.ng
34	Risk Based Inspection (RBI) Methodology Approval	Exploration and Production (E&P)	1.Submission of Application to adopt RBI methodology, 2. Demonstration of RBI methodology, 2. Demonstration of RBI methodology application to show familiarity with softwar and other tolls as well as completeness and competence of RBI implementation team. 3. Payment of RBI Methodology approval fees.	NGN 6,250,000	20	Delays in the receipt of the results of the workshop by the company and also the reports from the WDPC Representatives at the workshop	Mww.nuprc.gov.ng
35	Risk Based Inspection (RBI) Facility Approval	Exploration and Production (E&P) Companies	1. Submission of application to conduct facility Rell assessment workshop 2. Successful conduct of Blassessment for the facility and forwarding of Inspection Intervals to the Commission Intervals to the Commission 3. Payment of Rel facility approval fee.	N1,350,000 per facility	20	Delays in the receipt of the results of the workshop by the company and also the reports from the WORKShop	MWW. nupr. gov.ng
36	Turn Around Maintenance (TAM)	Exploration and Production (E&P)	Plan	N/A	21	Late submission by the applicant without a clear scope Of the work to be done during shutdown.	www.nuprc.gov.ng
37	Grant of approval for gas well deliverability test	Exploration and Production (E&P)	Submit an application to carry out gas well deliverability test in accordance with guidelines on NUPRC's website. Pay processing fee	Processing Fee - N 1,350,000 per well	21	Delay by Companies to meet the statutory requirements for the application	www.nudyc.rov.n <u>r</u>

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1). Errors in the exercise's report declubilation's bubmission of incomplete documentation by the calibration company. In additionation company are strictly as reports after to review exercise's reports due to large number of facilities undertaking in exercise. In adequate training of the desk officer to properly review the exercise reports	Submission of incomplete documentation(e.g. statutory fee payment, valid lucence to Operate Rig/Vessel/HWU/SEWOP, Valid OGISP for Vendors, etc) Delay in company respose to query	Submission of incomplete documentation(e.g. statutory fee payment, valid licence to Operate Rig/Vessel/HWU/SEWOP, Valid OGISP for Vendors, etc) Delay in company respose to query	Submission of incomplete documentation(e.g. statutory fee payment, valid licence to Operate RigVessel/HWU/SEWOP, Valid OGISP for Vendors, etc) Delay in company respose to query	Submission of incomplete documentation(e.g. statutory fee payment, valid Lience to Operate Rig/Vessel/HWU/SEWOP, Valid OGISP for Vendors, etc) 2. Delay in company respose to query
14	21	21	21	21
\$1,000/unit	Statutory Fee -NS, 250,000	Statutory Fee - N1, 350,000	Statutory Fee - N1, 350,000	Statutory Fee - NJ, 350,000
1). Letter of Application for recertification for recertification (calibration). Payment of all requisite fees 3). Payment of all requisite fees 3). Provide logistics for conduct of calibration exercise	Submission of application to drill in accordance with guidelines on the NUPRC website. Payment of statutory fee	Submission of application to revalidate expired permit in accordance with guidelines on the NUPRC website. Payment NASQ,000 statutory fee	Submission of application to resume fulfilling in accordance with guidelines.	Submission of application to revalidate approval to re-enter and resume drilling operations in accordance with guidelines.
Exploration and Production (E&P)		Exploration and Production (E&P) Companies		Exploration and Production (E&P) (Companies
Gas Sales and Gas flare Meters recertification/calibration Approval	Issuance of approval for the drilling of NAG Development Wells	Revalidation of expired NAG well drilling permits (after 6 months)	Grant of approval to re-enter and resume drilling of a gas well (after 6 Exploration and Production (E&P) months)	Revalidation of approval to re-enter and resume drilling of a gas well efter 6 months).
38	39	04	41	42

				
www.nubrc.gov.ng	www.nuprc.gov.ng	BU YOS "JATRU MWM.	YU nob Juhu mmm	BU YOS "JATRU MAMA.
Submission of incomplete documentation(e.g. statutory fee payment, valid licence to Operate Rig/Vessel/HWU/SEWOP, Valid OGISP for Vendors, etc) Delay in company respose to query	Submission of incomplete documentation(e.g. statutory fee payment, valid Licence to Operate Rig/Vessel/HWU/SEWOP, Valid OGISP for Vendors, etc) 2. Delay in company respose to query	1. Submission of incomplete documentation(e.g. statutory fee downment, valid fecence to Operate Rig/Vessel/HWU/SEWOP, Valid OGISP for Vendors, etc) 2. Delay in company respose to query	1. Submission of incomplete documentation(e.g., statutory fee payment, valid Lience to Operate Rig/Vessel/HWU/StWOP, Valid OGISP for Vendors, etc) 2. Delay in company respose to query	Submission of incomplete documentationle g. statutory fee payment, yall cleence to Operate Rig/Vessel/HWU/SEWOP, Valid OGISP for Vendors, etc) Callay in company respose to query
21	21	21	21	21
Statutory Fee - M _{1,} 350,000	Statutory Fee - N 1,350,000	Stautory Fee - N 5,250,000	Statutory Fee - NJ, 350,000	Statutory Fee - N 5,250,000
Submission of application to plug back and abandon well in accordance with guidelines. Payment of statutory fee	Submission of application to revalidate approval to plug back and abandon well in accordance with guidelines. Payment of statitory fee	Submission of application to re-enter and redrill gas well in accordance with guidelines.	Submission of application to revalidate approval to re-enter and re-drill gas well in accordance with guidelines. Payment of statutory fee	Submission of application to sidetrack gas well in accordance with guidelines.
Exploration and Production (E&P)	Exploration and Production (E&P) Companies			Exploration and Production (E&P) Companies
Grant of approval to re-enter and commence plug back and abandonment of a gas well	Revalidation of approval to re-enter and commence plug back and abandonment of a gas well	Grant of approval to re-enter and re Exploration and Production (E&P) drill a gas well (Companies	f approval to re-enter gas well	Grant of approval to re-enter and Esiderrack a gas well
43	44	45	46	47

1. Submission of incomplete documentation(e.g. statutory fee payment, valid Licence to Operate Inglify esself/Hwu/JSRWOP, Valid OGISP for Vendors, etc) 2. Delay in company respose to work in the company respose to work in the company response to the company res	L. Submission of incomplete documentation(e.g. statutory fee payment, valid lucence to Operate oGISP for Vendors, etc.) Delay in company respose to www.nuprc.gov.ng querry (querry company respose to www.nuprc.gov.ng querry (querry company respose to word of the company response to the co	1. Submission of incomplete documentation(e.g. statutory fee payment, valid Licence to Operate OGISH/WOL/SEWOP, Valid OGISP for Vendors, etc) 2. Delay in company respose to work of the payment of the	Loubmission of incomplete documentation(e.g. statutory fee payment, valid Licence to Operate Gagley Vessel/Hwu/JERWOP, Valid OGISP for Vendors, etc) Delay in company respose to www.nuprc.gov.ng querry way and operate to the payment of th	1. Submission of incomplete documentationle 8, statutory fee payment valid licence to Operate RighVesse/IAVU/JSRV/OR-V valid CGISP for Vendors, etc) 2. Delay in company respose to www.nuprc.gov.ng query
1. Submis document payment, payment, Rig/Vessel OGISP for 2. Delay in query	1. Submis document payment, payment, Rig/Vessel OGISP for 2. Delay in query	1. Submis document payment, payment, Rig/Vessel OGISP for 2. Delay in query	1. Submis document payment, payment, Rig/Vessel OGISP for 2. Delay in query	1. Submis document payment, Rig/Vessel OGISP for 2. Delay in 21 query
Statutory Fee - N 1,350,000	Statutory Fee - N 1,330,000	Statutory Fee - N 1,350,000	Statutory Fee - NJ, 350,000	Statutory Fee - N 1,350,000
Submission of application to revalidate approval to sidetrack gas well in accordance with guidelines. Payment of statutory fee	Submission of application to suspend gas well in accordance with guidelines.	Submission of application to revalidate approval for suspension of a gas well in accordance with guidelines. Payment of statutory fee	Submission of application to commence withdrawal of cemented casing (permanent casing) from a gas well prior to abandonment in accordance with abandonment in Statutory fee	Submission of application to revalidate approval for withdrawal of cemented acasing plemament casing) from a gas well prior to abandonment in accordance with guidelines. Payment of statutory fee
Producing Companies	Producing Companies	Producing Companies	Producing Companies	Producing Companies
Revalidation of approval to re-enter and side-track a gas well	Grant of approval to re-enter and commence suspension of a gas well is	Revalidation of approval to re-enter and commence suspension of a gas well	Grant of approval to re-enter and commence withdrawal of cemented casing (permanent casing) from grawell prot to abandonment is	Revaildation of approval to re-enter and commence withdrawal of cemented casing (permanent casing) from a gas well prior to bandonment
48	49	50	51	52

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Submission of incomplete decumentation(e.g. statutory fee payment, valid Licence to Operate Rigy/vess/Hwul/Stwop, Valid OGISP for Vendors, etc) Delay in company respose to query Sublay in provision of well logs for evaluation of sarget interval for evaluation of target interval	1. Submission of incomplete documentation(e.g. statutory fee payment, valid Licence to Operate Rigk/vsss/Hwu/SEwop, valid OGISP for Vendors, etc) 2. Delay in company respose to query	1. Submission of incomplete documentation(e.g. statutory fee payment, valid Litener to Operate Rigk/vess/Hwu/SEwoP, Valid OGISP for Vendors, etc) 2. Delay in company respose to query	1. Submission of incomplete documentation(e.g. statutory fee payment, valid Licence to Operate Rig/Vessel/HwU/SEWOP, Valid OGISP for Vendors, etc) 2. Delay in company respose to query	1. Submission of incomplete documentation(e.g. statutory fee payment, valid Licence to Operate Rigk/vessHWU/SEWOP, Valid OGISP for Vendors, etc) 2. Delay in company respose to query
21	21	21	21	21
Statutory Fee -NJ,350,000	Statutory Fee - N1,330,000	Statutory Fee -NJ,350,000	Statutory Fee - N1,350,000	Stautory Fee -NJ.350,000
Submission of application to Initially complete gas well in accordance with guidelines on the NUPRC website. Payment of Statutory fee	Submission of application to revalidate approval for initial completion of gas well in accordance with guidelines on the NUPRC beside. Bayment of statutory fee	Submission of application to recomplete gas well in accordance with guidelines on the NUPRC website. Payment of statutory	Submission of application to revalidate approval for recompletion of gas well in accordance with guidelines on the NUPRC betweeting - Payment of statutory fee	Submission of application to stimulate gas well in accordance with guidelines on the UNPRC-website. Payment of statutory fee -NJ,350,000
Producing Companies	Producing Companies	Producing Companies	Exploration and Production (E&P) Companies	Exploration and Production (E&P) Companies
issuance of approval to re-enter a	Revalidation of approval to re-enter a gas well for inital completion	Issuance of approval to re-enter a gas well for recompletion/open sleeve	Revalidation of approval to re-enter a gas well for initial completion/open sieeve	issuance of approval to re-enter a gas well for stimulation
53	54	55	56	22

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Submission of incomplete documentation(e.g. statutory fee payment, widl tictome to Operate IRR/Vessel/HWU/SEWOP, Valid OGISP for Vendors, etc) Delay in company respose to work of the payment	1. Submission of incomplete documentation(e.g. statutory fee payment, wild Licence to Operate payment, wild Licence to Operate RighVesse/JHWU/SEWOP, Valid OGISP for Vendors, etc) 2. Delay in company respose to query query	N/A WWW.n	L. Submission of incomplete documentation(e.g. statutory/fee paymenta-widl Licence to Operate payments-widl Licence to Operate GRIPP essey/HWU/SEWOP, Valid OGISP for Vendors, etc.) Delay in company respose to	Delay by Companies to meet the statutory requirements for the pptication	Failure to conduct MER Test, Late statutory payment and late submission of MER Test results www.n.	payment or faulty payment of statutory fees.
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	11 PP P	N 09	11 PP P	80	F st st	p s case by case by
Statutory Fee - NJ,330,000	Stautory Fee -NI,350,000	Statutory Fee-\$2,500	Statutory Fee - N 1,350,000	Payment of processing ree of N312,500 per well.	Payment of processing fee of N312,500.	Payment of processing
Submission of application to revalidate approval for stimulation of gas well in accordance with guidelines on the NUPRC beside a Payment of statutory fee	Submission of application to workover gas and naccordance with guidelines on the NUPRC website. Payment of stautory fee. NU,350,000	Submission of application for issuance of Coil Tubing lincense in accordance with guidelines on the NUPRC website. Payment of statutory fee	Submission of application to revalidate approval for workover gas well in accidance with guidelines on the NUPRC website. Payment of statutory fee	Submission of application to carry out Exploration and Production (E&P) accordance with guidelines on the NUPRC Payment of processing Companies Website.	Submission of application for Technical Allowable rate in accordance with guidelines on the NUPRC website.	Submission of application for review of Technical Allowable rate in accordance with guidelines on the NUPRC website.
	Exploration and Production (E&P) Companies	Services Companies		Exploration and Production (E&P)	Exploration and Production (E&P) (Companies	and Production (E&P)
Revalidation of approval to re-enter Exploration and Production (E&P) a gas well for stimulation (Companies	Issuance of approval to re-enter a gas well for workover	Permit fee for a coil tubing Lincense	Revalidation of approval to re-enter Exploration and Production (E&P) a gas well for workover Companies	Issuance of approval for Maximum Efficient Rate Tests per Well	Issuance of of Technical Allowable E	Exploration Ex
80	59	09	61	62	63	64

99	Issuance of approval for Drill Stem 65 Test (DST)per reservoir	Exploration and Production (E&P) Companies	sample in accordance with guidelines on NUPRC's website.	Pay processing fee of N125,000	21	payment or faulty payment of statutory fees.	<u>www.nudyc.gov.ng</u>
99	issuance of approval for Extended 66 Well Test	Exploration and Production (E&P) Companies	Submission of application to conduct EWT in accordance with guidelines on NUPRC's website.	Pay processing fee of \$5,000 per well	21	payment or faulty payment of statutory fees.	www.nuprc.gov.ng
.9	Issuance of approval for renewal of Extended Well Test (EWT)	Exploration and Production (E&P) Companies	Submission of application to renew EWT in accordance with guidelines on NUPRC's website.	Pay processing fee of \$5,000 per well	21	payment or faulty payment of statutory fees.	www.nuprc.gov.ng
39	Issuance of approval for Multi- 8 Phase Flow Meters (MPFM)	Exploration and Production (E&P) Companies	Submission of application for Multi-Phase Flow meters in accordance with guidelines Pay processing fee of on NUPRC's website.	Pay processing fee of \$2,000	21	N/A	www.nuprc.gov.ng
9	Issuance of approval for condensate dassification	ssuance of approval for condensate Exploration and Production (E&P) lassification	Submission of application for condensate guidelines on NUPRC's website.	Pay processing fee of NG25,000	21	Submission of incomplete application. 2. Delays in responding to issues raised during review of application.	www.nuprc.gov.ng
X	Issuance of approval for the drilling of Ordinary Appraisal and Development Wells	Vessel Operating Companies	Submission of application to drill in accordance with guidelines on the NUPRC	Payment of NS,250,000 statutory fee	21	1. Delay of NUIMS consent letter for PSC Assets. 2. Submission of applications with incomplete documentation (e.g. woldence of statutory fee payment, valid Licens for the well operation/Valid Units for the well operation/Valid OGISP for Vendors).	Mww.nupr.gov.ng
7.	Issuance of Permit for the Initial completion of wells	Geophysical/Geotechnical Vessel Operating Companies	Submission of application to initially complete well in accordance with guidelines on the NUPRC website.	Payment of NJ,350,000 statutory fee	21	L. Submission of incomplete documentation(e.g. statutory fee payment, valif Lience to Operate Rig/Vessel/HWU/SEWOP, Valid OGISP for Vendors, etc) Delay in company respose to query	ชีน กอรามถึกบาพพพ

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1. Submission of incomplete documentation(e.g. statutory fee payment, valid Licence to Operate Rig/Vesse/HWU/SEWOP, Valid OGISP (for Vendors, etc.) 2. Delay in company respose to query	1.Submission of applications with incomplete documentation (e.g. evidence of statutory fee payment, valid (Lense for Units for intervention the well operation/Valid OGISP for Vendors).	L. Submission of incomplete documentation(e.g., statutory fee payment, valid Letene to Operate Rig/Vessel/HWU/SEWOP, Valid OGISP for Vendors, etc) C. Delay in company response to query	L. Submission of incomplete documentation(e.g. statutory fee payment, valid Liener to Operate Rig/Vessel/HWU/SEWOP, Valid OGISP for Vendors, etc) L. Delay in company respose to query	L. Submission of incomplete documentationle, a statutory fee payment, valid Licence to Operate Rig/Vessel/HWU/SEWOP, valid OGISP for Vendors, etc) L. Delay in company respose to query
21	21	21	21	30
Payment of NI,350,000 statutory fee	Payment of NI,350,000 statutory fee	Payment of NI,350,000 statutory fee	Payment of NI,350,000	Payment of NJ,350,000 statutory fee
Submission of application to workover, recomplete or carry out zone change in a well in accordance with guidelines on the UNPRC website.	Submission of application to plug back well in accordance with guidelines.	Submission of application to siderarek/redrill well in accordance with guidelines.	Submission of application to suspend well in accordance with guidelines on the NUPRC website.	Submission of application to abandon well ascordance with guidelines on the NUPRC website.
Exploration and Production (E&P) Companies	Exploration and Production (E&P) Companies	Exploration and Production (E&P) Companies	Producing Companies	Producing Companies
Issuance of permit for the Workover, recompletion and zone identified the work recompletion and zone idenge of wells	Issuance of approval for Well plug	Issuance of approval to	Issuance of approval for the suspension of wells	Approval for the abandoment of wells
72	73	74	75	76

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Submission of incomplete Submission of incomplete sandowy fee sandowy fee	Submission of incomplete payment, valid Licence to Operate Rig/Vesse/HWU/SEWOP, Valid GGISP for Vendors, etc) 2. Delay in company respose to query	1. Submission of incomplete documentation (e.g. stautory fee payment, valid Licence to Operate Rig/Vesse/HWU/SEWOP, Valid GolsP for Vendors, etc) 2. Delay in company respose to query	1. Submission of incomplete documentationle.g. statutory fee payment, valid Licence to Operate Rig/Vesse/HWU/SEWOP, Valid Colisp for Vendors, etc.) 2. Delay in company respose to query	N/A	N/A	N/A
21	21	21	30	09	09	09
Payment of N1,350,000	Payment of NS,250,000 statutory fee	Payment of NI,350,000 stautory fee	Payment of N 1,350,000 statutory fee	Payment of statutory fee of \$5,250 for application and \$10,500 Payment of statutory fee for license to operate	the drilling rig N5,250,000 for application and \$10,500 for license to operate the drilling rig	"Payment of statutory fee of \$5,250"
Submission of application to change well target in accordance with guidelines.	Submission of application to deepen well in	Submission of application to resume Meriling operations in accordance with guidelines,	Submission of application for well decommissioning and weliste restoration in coordance with guidelines.	Submission of application for information for information of application for hols toperating license in accordance with guidelines on the NUPRC website.	Submission of application for vessel a operating license in accordance with guidelines on the NUPRC website.	Submission of application for geophysical/geotechnical vessel operating lifense in accordance with guidelines on the NUPRC website.
Producing Companies	Exploration and Production (E&P)	Exploration and Production (E&P) Companies	Exploration and Production (E&P)	Producing Companies	Exploration and Production (E&P) Companies	Exploration and Production (E&P) Companies and Service Company
Issuance of approval to change well target	lssuance of approval to deepen well	Issuance of approval to resume Ediffing operations	request for well ecommissioning n (approval) or	Issuance of drilling rig/workover /barge & vessels and hoist operating license	l operating license	Issuance of license to operate a E Geophysical/Geotechnical vessel
11	78	62	08	81	82	83

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www.nuprc.gov.ng	WWW.nuptc. Rov. DR		www.nuprc.gov.ng	www.nuprc.gov.ng	www.nuprc.gov.ng	www.nuprc.gov.ng	www.nudic.gov.ng	www.nuprc.gov.ng
N/A	Submission of incomplete documentationle g, statutory fee payment, valid Licence to Operate Rig/Vessel/HWU/SEWOP, Valid OGISP (or Vendors, etc.) Delay in company respose to query	Submission of incomplete commensation of incomplete payment, valid Licence to Operate Rig/Vessel/HwU/SEWOP, Valid OGISF for Vendors, etc) Delay in company respose to query	 Jelay in provision of well logs for evaluation of target interval 	Submission of incomplete application. 2. Delays in responding to issues raised during review of application.	Submission of incomplete application. 2. Delays in responding to issues raised during review of application.	Submission of incomplete application. 2. Delays in responding to issues raised during review of application.	1.Delays in response to invitation for engagements.	for engagements. 2. Delay in response to invitation Unitation Unitation Unit Grant Grant Coperating Agreement (UUOA) by the Unit parties.
21	10		10	21	21	21	21	21
Payment of N1,350,000 statutory fee	Payment of NS,250,000 statutory fee		Payment of N1,350,000 statutory fee	Pay processing fee of N1,3500,000 per sample	Pay processing fee of N1,3500,000 per sample	Pay processing fee of N25,000 per interval/sample	Pay processing fee of N1,350,000	Pay processing fee of N312,500
Submission of application to revalidate expired permit in accordance with guidelines on the NUPRC website.	Submission of application to revalidate expired permit in accordance with guidelines on the NUPRC website.		Submission of application to revalidate expired permit in accordance with guidelines on the NUPRC website.	Submission of application to acquie fluid sample in accordance with guidelines on NUPRC's website.	Submission of application for in-country fluid sample analysis in accordance with guidelines on NUPRC's website.	Submission of application toexport fluid sample in accordance with guidelines on NUPRC's website.	Submission of application to commence Unitization Process in accordance with guidelines on NUPRC's website.	Submission of application for operatorship letter in accordance with guidelines on UPPRC's website.
Exploration and Production (E&P) Companies and Service Company	Exploration and Production (E&P) Companies		Exploration and Production (E&P) Companies	Exploration and Production (E&P) Companies	Exploration and Production (E&P) Companies	Exploration and Production (E&P)	Exploration and Production (E&P) Companies	Exploration and Production (E&P) Companies
Revalidation of permit for expired data acquisition and processing	Revaidation of expired drilling permits (after 6 moorths)		Kevalidation of expired intial completion, recompletion, workover, stimulation permits	Permit to acquire fluid sample	Permit for in-country fluid sample	Approval to export fluid sample	Approval to commence unitization process	Approval letter for operatorship of
84	85		98	87	88	68	06	91

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www.nubrc.gov.ng	Www.nubrc.gov.ng		www.nuprc.gov.ng	Mww.nuprc.gov.ng	www.nuprc.gov.ng
L. Delays in response to invitation for engagements. Los Los lay in execution of Unitisation Unit Operating Agreement (UUOA) by Unit parties.	Submission of incomplete application. Delays in responding to issues raised during review of application.	Non-issuance of pre-requisite Conformity Assessment Certificate due to outstanding asset integrity issues at the facility	1. Submission of incomplete documentation (e.g. statutory fee payment, valid Licence to Operate Rig/Jessel/HWU/SEWOP, Valid OGISP for Vendors, etc)	2. Delay in company respose to query	L. Conduct of stakeholder engagement. 2. Outcome (addressing the outcome) of stakeholder engagement. 3. Delay by applicant in addressing the outcome of the D&A work programme review workshop.
21	21	21	30	06	"120 days for for land assets; 12 months for offshore assets"
Pay processing fee of N312,500	Pay processing fee of N312.500	Pay processing fee according to facility type in line with Upstream Petroleum Fees and Rent (Temporary) Regulations 2025	Statutory Fee - M 1,350,000	Pay processing fee of N	Processing Fee: M5,000,000
Submission of application for fields in accordance with guidelines on	olication to conduct sure (BHP) survey in guidelines on NUPRC's	Submission of application to renew license to operate for Upstream facilities in accordance with guidelines on NUPRC's website.	Submission of application to plug back and abandon well in accordance with guidelines. Payment of statutory fee	"1. Submission of Decommissioning and Abandonment Plan (DAP) in line with sections 232 and 233 of the PlA 2021, detailing End-of-Field-Life (Ecl.) D&A plans for production facilities and/or systems, pipelines, etc. in accordance with pipelines, pipelines, pipelines, pipelines, etc. in accordance secrow etc. pipelines, pipelines, pipelines, pipelines, etc. in accordance secrow accordance in a pipelines, pipelines, etc. in accordance is pipelines, etc. in accordance in accordance is pipelines, etc. in accordance in accordance in accordance in pipelines, etc. in accordance in	ion of application to ion and abandon at End-of-Field of production facilities and/or ipelines, etc. in accordance with
Exploration and Production (E&P) f	and Production (E&P)		Exploration and Production (E&P) a	exploration and Production (E&P)	1. Submiss decommis life (ToU). Vistems pystems, p
Issuance of Approval for Electrock for the Unitized Fleds	rmit to conduct ressure (BHP) survev	e	Grant of approval to re-enter and commence plug back and abandonment of a gas well (Processing fee for Decommissioning and Abandonment Plan Approval (and Revalidation)	Processing fee for Decommissioning and Abandonment Execution Programme Approval or Revalidation
95		94	95	96	97

86	Issuance of DGDO Compliance Certificate	Exploration and Production Compa	Timely submission of gas reserves in line with 3rd shedule of the PIA. Submission of annual gas production, Utilization and Flare volumes. Submission of daily UGDO Performance. Participation Reploration and Production Compa (on DGDO Performance Participation)	V	30	Y/N	Www.nudic.gov.ng
66	issuance of Temporary Permit to Flare gas	Submision supporting supporting Facilitate inspection day or tot event and e	Submision of application letter and other supporting documents. Facilitate NUPRC flare site inspection. Submit estimated volume per day or total flaring volume. Duration of event and justification, cause of flaring and "Basis of estimated volueme and buration".	\$2.00 per MScf	21	Late submission of apolication	WWW. nudic. gov. ne
100			Submit production and utilisation reports. Participate and conclude reconciliation exercises		10	Non participation of some companies during reconciliation. Inconclusive reconciliation	www.nudic.rov.nr
101	Processing fee for Authorization of Natural Gas Flare Elimination and Monetization Plan	Submission of Dr. the Regulations. which has clear! Which has clear! Mischone Develor Exploration and Production Compal the Commission	Submission of Detailed Plan in line with the Regulations. Seek Approval of Plan which has clear time lines. Commit to Milestone Development Agreement with the Commission	\$1,000	30	Non- submission by companies	www.nuprc.gov.ng
102	Flare Threshold Approval	Timely submission of Gas pr Utilization and flare data. Flaring categorization (Routi Emergency and non-routine) flaring threshold data reques flaring threshold data reques Commission, including facilities	Timely submission of Gas production, Utilization and flare data. Flaring categorization (Routine, Safety, Emergency and non-routine). Submit flaring threshold data request by the Commission, including facility capacities and and historical practices.	NGN 100,000 per facility	H1 and H2. 30 Days following the next half	H1 and H2. 30 Days following Non-timely or non-submission of the next half data	WWW.nudy.c.gov.ng
103	Hydrocarbon production Export Permit Processing	Oil and Gas Company	Submission of application on COTEX and GATEX Portals on or before agreed timelime	\$1,000	21	 In adequate/in appropriate documents uploading Aplying for wrong application 	www.nuprc.gov.ng

HEALTH, SAFETY, ENVIRONMENT AND COMMUNITY SERVICE CHARTER







NIGERIAN UPSTREAM PETROLEUM REGULATORY COMMISSION SERVICE CHARTER AND LINK HEALTH, SAFETY, ENVIRONMENT AND COMMUNITY SERVICE CHARTER

				Service Standard	ndard		
					Time	:	Website link/Email for further
	Nature of Service	Customer	Customer Ubilgati n	Cost Standard (N)	Standard (Working	Existing Limitations	Information of sevice requirements
S/N					Days)		
			1. Periodic (Quarterly) sampling of process effluents, emissions and recipient environment.				
			2. Timely submission of			1. Observaton of non-	
	Processing fee for Recipient Water		compliance monitoring reports to Commission.			compliance in monitoring process/reports).	
1	Sampling Certficate per Quarter	Operators	3. Report non-compliances	500,000NGN	7	2. Staff strength.	https//igr.nuprc.gov.ng_
						1. Finding a suitable date	
						to schedule review workshop with	
						the Commission.	
						2. Implementation of	
	Issuance fee for					review findings if any by	
	Approval for		Submission of BMS report. BMS			the company.	
	Biological Monitoring		must be conducted in line with				
7	Studies Report (BMS) Operators	Operators	approved SoW and ToR	1,350,000NGN	30	3. Staff strength.	https//igr.nuprc.gov.ng

https//igr.nuprc.gov.ng								https//igr.nuprc.gov.ng
			Submission of reports	from the Commission's	accredited 3rd party laboratories.	Non-payment of	established 3rd party	laboratories service charges by the Vendor.
								30
225,000NGN				100,000 NGN	per product. (IGR)		784,750 NGN	ct. (for
	1. Submit applicati n for chemical	certif acation which shall include Safety Data Sheets /Product Data Sheet	2. Pay processing fee to the					ty).
Operators								Service Providers/Operator
Effluent monitoring)							Issuance of Oilfield	Chemicals 4 Certification
) Uperators 225,000NGN /	Effluent monitoring) Operators 225,000NGN / 1. Submit applicati n for chemical	1. Submit applicati n for chemical certif acation which shall include Safety Data Sheets / Product Data Sheet	1. Submit application for chemical certification which shall include Safety Data Sheets / Product Data Sheet 2. Pay processing fee to the Submission of reports	1. Submit application for chemical certification which shall include Safety Data Sheets / Product Data Sheet 2. Pay processing fee to the Commission via IGR portal. 100,000 NGN from the Commission's	1. Submit application for chemical certification which shall include Safety Data Sheets / Product Data Sheet 2. Pay processing fee to the Commission via IGR portal. 3. Submit two samples per (IGR) 1. Submission of reports from the Commission's accredited 3rd party (IGR) 1. Submission of reports from the Commission's accredited 3rd party (IGR)	1. Submit application for chemical certification which shall include Safety Data Sheets / Product Data Sheet	1. Submit application for chemical certification which shall include Safety Data Sheets / Product Data Sheet Sheets / Product Data Sheet S

			
	https//igr.nuprc.gov.ng_	https//igr.nuprc.gov.ng https//igr.nuprc.gov.ng	https//igr.nuprc.gov.ng_
Non-submission of new and complete SDS Delayed response on confirmaation of I er of attesation from the manufacturer in an event where the wandor is found to be reformulated, certificacatio	Staff strength	N/A	Staff strength 2. capacity gaps in advanced techniques and QA/QC protocols.
	7	14	21
105,000 NGN	per product.	250,000NGN 125,000NGN	250,000NGN
Submission of Application for Recertif acation, the appaication shall accompany the underlisted items: - a. Old and New SDS b. Attest aon Letter from the manufacturer. c. In the event of reformulaton of product, the company must provide the chemical for toxicity test. d. Obligatons in (b) above apply. e. Quaterly report of the chemical sales.	Submission of applicatin for approval which should include details of the chemical and the intended use. Attach opy of previous approval and waste	disposal plan Submission of applicati in for approval which should include details of the chemical and the intended use. Attach opy of previous approval and waste disposal plan 1. Applicati in for relevant service	on OGISP Portal. 2. Must have Minimum Specified Equipment. 3. Coordinate successful accreditation inspection of facility labs by NUPRC
roviders /	Operator	Operator	Operators/ 3 rd Party Labs
Chemicals	Approval fee to use	Renewal fee for Approval to use	Applicati n fee for Approval to operate Analytical Laboratory for use in upstream Oper
	20	2	8

https://ier numr. gov.ng	https///grnuprc.gov.ng	www.nuprc.gov.ng. https://www.nuprc.gov.ng/gaz_ etted-regulafi_ns/_
I. Inability to close-out actionitems arising from the Inspecton exercise accreditation. I. Issuance of service permit by CELAPS without recourse to accreditation. Non-compliance with the issued accreditation lefter.	1. Staff strength 2. capacity gaps in advanced techniques and QA/QC protocols.	Staff strength to www.nuprc.gov.ng, exercise. https://www.nuprc.gov.ng.exercise. etted-regulati_ns/
21	21	21
125 DOONGN	500,000NGN	150,000NGN
1. Applicati n for the reaccreditation/annual accreditation inspection. 2. Must have Minimum Specified Equipment. 3. Coordinate successful reactors/ 3" Party accreditation inspection of facility by MI IPRC.	1. Applicatin to NUPRC with full details of the facility and chemicals involved. 2. Must meet Minimum Specified Requirement. 3. NUPRC inspections and renew permit annually, continent upon compliance.	Submit a formal applicatin with details of the organisms and their intended use. 2. Must meet Minimum Specified Requirement. 3. Allow inspections and audits by the Commission. 4. Renew approval annually, subject to compliance.
Operators/ 3 rd Party	Service Providers	Operator
Application fee for Renewal of analytical	ls r	Application fee for Approval to produce culture test organisms for Biomonitoring
6	10 0 0 1	4 4 9 9 9

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Staff strength to participate in withnessing exercise. 125,000NGN 21 Staff strength to participate in withnessing exercise. 100,000NGN 21 Staff strength to participate in withnessing exercise. Staff strength to participate in withnessing exercise.			11 Submit a formal application to				
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50,000NGN 21			NUPRC.			exercise.	
	Operato	J.		50,000NGN	21		https//igr.nuprc.gov.ng_

	Annlication fee for		1. Submit an official application specifying the scope: Environmental / Ecological Studies (EES), Post Impact Assessment (PIA), and Baseline Monitoring Studies (BMS). 2. Must meet the Minimum Specified Requirement. 3. Allow inspections or audits of field sampling teams and			Graff ctrenath to	www.nuprc.gov.ng. https//www.nuprc.gov.ng/gaz_ etted-regulati ns/
15	- s	Operator	A Submit final study reports (e.g., EES, PIA, BMS) to the Commission within designated tim lines.	250,000NGN	21	participate in withnessing exercise.	
			 Apply for RSP online and submit the application 				
			2. Provide evidence of NNRA permit	NDN			
16	Issuance of Radiaton Safety Permit (RSP)	Operators	3. Provide the contractor's OGISP permit status or relevant service	(1,000,000.00) Processing fee.		Not enough sta ffstrength	Not enough sta ffstrength https//ogisp.nuprc.gov.ng/
			 Application of relevant services on OGISP Portal 	1. NGN250,000 application fee			
			2. Payment of application fee on IGR Portal via Remita.	for registration as an Oil & Gas Service			
			3. Payment of statutory fee per	Company (OGISP			
			course intended to be offered as required by the Commission.	2. NGN1,000,000 processing fee			
			4. Must have Minimum Specified facility & Equipment.	for accreditation of training Centre.			
	ency g ion /		illity		-	Incomplete submission of necessary documents and delay in site inspections	https//www.nuprc.gov.ng/nu prc-guidelines/#hse
17	Re- accreditation	Service Providers	6. Presentation of satisfactory	course intended	14	due to logistic challenges	https//ogisp.nuprc.gov.ng/

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			1. Applicati n for a Safety Case				
			approval.				
			2. Payment of application fee on			The tim constraint	
			IGR Portal via Remita.			include period of internal	www.nuprc.gov.ng,
						review of safety case	https//www.nuprc.gov.ng/gaz
			3. Ensure that formal safety			document, logistcs of	etted-regulati ns/
			studies have been conducted.			company settin up of	
						requisite safety case	
	Issuance of Safety		4. Engaging the Commission in	N1,000,000		workshop and site	
18	Case Approval	Operators	conductng safety studies	processing fees	20	visitation.	
			1. Applicati n for Formal Safety				
			Assessment / Safety Clearance				
			approval.				
			 Payment of application fee on IGR Portal via Remita 				
							www.iidpic.gov.iig,
			3. Ensure that formal safety				ottod-rogulati ne/
			studies have been conducted.				בווכת-ובפתומנו ווא
	Processing fee for						
	Formal Safety		4. Ensure the Commission is				
	Assessment / Safety		engaged in conductin Formal				
13	Clearance	Operators	Safety Assessment	500,000NGN	20	N/A	
			1. Applicati n for a certificati n				
			approval.				
			2. Payment of application fee on				
			IGR Portal via Remita.				www.nuprc.gov.ng,
							https//www.nuprc.gov.ng/gaz
			3. Ensure that tests have been				etted-regulati ns/
	Application fee for		conducted.				
	Certficacan of all					Logistic and company	
	Critical Safety		4. Engaging the Commission in			setti up of acceptable	
70	20 Equipment	Operators	conducting tests.	2,500,000NGN	25	tme for site visitaaon.	

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			1. Applicati n for a re-cer-ti ation				
			approval.				
			2. Payment of application fee on				
			IGR Portal via Remita.				www.nuprc.gov.ng,
	: : :		3. Ensure that tests have been				https//www.nuprc.gov.ng/gaz etted-regulati ns/
	Application fee for Re- certfication of all		conducted.			Logistic and company	
21	Criti al Safety Equipment	Operators	 Engaging the Commission in conducting tests. 	1,000,000NGN	25	setti up of acceptable tme for site visitaaon.	
			1. Submit RemediationA ct n Plan				
			(RAP)				מת אסם סייםות איייים
			2. Conduct Remediation Exercise				www.iiupic.gov.iig, https//www.nuprc.gov.ng/gaz
	Issuance of		3. Submit Final Remediaton	500.000NGN per		Possible inability to jointly review the submitted RAP	etted-regulati ns/
	Remediation Action		Report for Close Out and	group of 1 - 5		with the operators within	
22	Plan (RAP) approval	Operators	Certification	RAPs submitted	15	the timeline.	
			1. Submit Emergency Response			Possible inability to jointly	
	Application tee for		Plan (ERP)			review the submitted ERP	www.nuprc.gov.ng,
	Approvarior Emergency Response		2. Payment of application fee on			with the operators within	nttps//www.nupic.gov.ng/gaz etted-regulati ns/
23	Plan	Operators	IGR Portal via Remita.	1,000,000NGN	15	the timeline.	(St. 12)
						Possible late or non-	
	Fnvironmental					response to our leters from responders A longer	www.nuprc.gov.ng, https://www.niprc.gov.ng/gaz
	Incidents related	Operators and	Inform/notify and update the			standard tim may be	
24	Petiions	Communities	Commission on Issues of Conflict	N/A	28	required.	
			1. Clean Up Spill				
			2. Conduct Post Clean Up Assessment				
	Issuance of Post						www.nuprc.gov.ng,
25	Clean Up Inspecton	Operators	 Mobilize for Post Clean Up Inspection 	675,000NGN per site	10	Late or non-mobilization by the spiller	https//www.nuprc.gov.ng/gaz etted-regulati ns/

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26	Application fee for Post Remedial Action Review	Operators	Conduct Environmental Remediati n as approved by the NUPRC and submit a report for joint review with the NUPRC	1,000,000NGN	15	Non payment of the review fees by the the polluter. Late response for joint review due to inavailability of either the polluter or other industry stakeholders.	www.nuprc.gov.ng. https://www.nuprc.gov.ng/gaz etted-regulati ns/
			 Submit detailed report on GHG plan including emission reducti n Strategies/Plan 			Incomplete submission of	
			 Monitoring and inspectin plans for facilities stating inventory methodologies. 			requisite document by company and delays by company in addresing	
27	Issuance of Approval of Greenhouse Gas (GHG) Management Report /Plan	Operators	Submission of GHG inventory report on quarterly basis.	NA	14	feedback from the Comission Lack of using accredited third- party by the operator	HESS//WWW.NUDEC.EQUARS/WD- CONTENT/AUDIOSAS/2022/13/METHANE-GUIDELINES- FINAL-NOVEMBER-10-2022.pdf
			 Submit Methane Leak Detecti n & Repair (LDAR) inspection plan/schedule to the Commission. 				
28	Issuance of certficate of LDAR (Upon Satsfactory	Onerators	2. Particip tion/Witnessing of LDAR inspectons as prescribed in the guidelines 3. Conduct Survey in-house or Contract inspection to a thirdparty service provider.	4	Ç	Late submission of schedule plan	htes//www.index.gov.in/wie- coorten/undors/2022/11/Mes.Guidein/es- final-and/enges.n.no22.ndf
			1. Submit applicati n for accreditation/approval to offer LDAR or related GHG Management Services.				
	Issuance of Accreditation/Approv al for Fugitive Leak Detection & Repair (LDAR) operational		Conduct technical presentaton on intended Services. Submission of evidence of payment for abolicatin n fees			Delays in accepting dates for technical presentati n	
29		Service Providers	4. Conduct pilot trail of the technology (for new application) at slected facility	N9N 000.005	20	or trial run by the Company and lack of readily available technology/sofware.	htps://www.nudrc.goung/wp- renewl.ubobas/222/11/MFHANE-GUIDELINES- FINAL-NOVEMBER-10-2022.adf

30	Application fee for Fugitive Leak Detection and Repair (LDAR) operational permit (Revalidation)	Service Providers	submission of applicati n for service renewal	250,000NGN	10	Late submission of renewal application	www.nuprc.gov.ng, https//www.nuprc.gov.ng/gaz etted-regulati ns/
7	Application fee for Measurement Reporting and Verification of GHG	Service Providers	Applicati n for service			lack of readily available technology/sofware by	www.nuprc.gov.ng, https://www.nuprc.gov.ng/gaz etted-regulati ns/
32	Emissions Application fee for Measurement Reporting and Verification of GHG Emissions	Service Providers	accreditation/permit Applicati n for service accreditation/permit revalidation	SUCCOUNCING N	10	some service prviders Late submission of renewal anniration	www.nuprc.gov.ng, https//www.nuprc.gov.ng/gaz etted-regulati ns/
33	Processing fee for the Review of Draf Environmental Evaluation Study (EES) / Post Impact Assessment (PIA)	Operators	1. Submit a Draf EES/PIA report along with receipt of requisite fees payment	N1.350,000.00	28	No limitations except where multiple reports are received at the same time	www.nuprc.gov.ng, https//www.nuprc.gov.ng/gaz etted-regulati ns/
34	Issuance of Final Environmental Evaluation Study (EES) / Post Impact Assessment (PIA) Report	Operators	Submit a Final EES/PIA report along with receipt of requisite fees payment	N675,000.00		No limitations except where multiple reports are received at the same time	www.nuprc.gov.ng, https//www.nuprc.gov.ng/gaz etted-regulati ns/
35	Processing fee for Environmental Screening Report (ESR)and Preliminary Impact Assessment Report (PIAR) Report	Operators	Submit ESR and PIAR report along with receipt of requisite fees payment	N1,350,000.00	14	No limitations except where multiple reports are received at the same time	www.nuprc.gov.ng, https//www.nuprc.gov.ng/gaz etted-regulati ns/

36	Processing fee for Terms of Reference/Scope of Work (ToR/SoW) for Environmental Studies (EES, PIA, EBS, EMP, etc.) Approval for E&P Companies	Operators	Submit a TOR/SOW for the EES and PIA Report along with receipt of requisite fees payment	N1,350,000.00	14	No limitations except where multiple reports are received at the same time	www.nuprc.gov.ng, https//www.nuprc.gov.ng/gaz etted-regulati ns/
37	Processing fee for the review of Environmental Management Plan	Operators	Submit a Draf EMP report along with receipt of requisite fees bayment	N1.800.000.00	14	No limitations except where multiple reports are received at the same time	www.nuprc.gov.ng, https://www.nuprc.gov.ng/gaz etted-regulati ns/
38	ce of Final EMP t	Operators	Submit a Final EMP Report along with receipt of requisite fees payment	00.000,000N	7	No limitations except where multiple reports are received at the same time	www.nuprc.gov.ng, https//www.nuprc.gov.ng/gaz etted-regulati ns/
39	Processing Fee for One (1) year EMP Data Validity Extension of applicable environmental studies report	Operators	Submit EMP Data Validity Extension request along with receipt of requisite fees payment	N25,000,000.00	14	No limitations except where multiple reports are received at the same time	www.nuprc.gov.ng, https//www.nuprc.gov.ng/gaz etted-regulati ns/
40	Processing fee for Consent to commence activties before the commencement of applicable environmental	Operators	Submit a Waiver request along with receipt of requisite fees payment	N72,000,000.00	14	No limitations except where multiple reports are received at the same time	www.nuprc.gov.ng, https//www.nuprc.gov.ng/gaz etted-regulati ns/

41	Processing fee for consent to commence activies before EMP approval (this is for drilling wells when an EMP approval was not issued but company has already collected the 2 season data. The waiver fee - N10,000,000.00 is per well.)	Operators	Submit a Waiver request along with receipt of requisite fees payment	NGN 10,000,000 per well	14	N/A	www.nuprc.gov.ng, https//www.nuprc.gov.ng/gaz etted-regulati ns/
42	Processing fee for Waiver request to conduct One-season EMP for Offshore facilities(this is applicable where operator intends to produce an EMP with one season data only for offshore assets)	Operators	Submit a Waiver request along with receipt of requisite fees payment	NGN 24,000,000 per well	14	No limitations except where multiple reports are received at the same time	www.nuprc.gov.ng, https//www.nuprc.gov.ng/gaz etted-regulati ns/
43	Processing fee for Waiver request to conduct One-season EMP for Onshore facilities(this is applicable where operator intends to produce an EMP with one season data only for onshore assets)	Operators	Submit a Waiver request along with receipt of requisite fees payment	NGN 12,000,000 per well	14	N/A	www.nuprc.gov.ng, https//www.nuprc.gov.ng/gaz etted-regulati ns/

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4	Processing fee for Approval of application for One- season EMP study	Operators	Submit a Waiver request along with receipt of requisite fees payment	NGN 15,000,000	14	4/2	www.nuprc.gov.ng, https//www.nuprc.gov.ng/gaz etted-regulati ns/
			Submit a request along with receipt of requisite fees payment				
			2. Technical Presentation				
			3. Obtain Commission's				
			acceptance of methodology/technology				www.nuprc.gov.ng,
			4. Obtain Site Suitability Inspecton				https//www.nuprc.gov.ng/gaz etted-regulati ns/
			Approval			4 A ! - - - - - - - - - -	
	Issuance of Permit to Operate (PTO) waste		5. Provide EIA Approval (where			Availability of date for presentation due to	
	or Permit to Provide		applicable)			number of applications at the time (schedule is done	
45		Service Providers	6. Co-ordinate Pre-shipment Inspection (here applicable)	1,000,000NGN	180	on a first come first served basis)	
			 Submission of Quarterly reports/documents as required 				www.nuprc.gov.ng,
ţ			2. Satsfactory Outcome of Audit exercise			\$	https//www.nuprc.gov.ng/gaz etted-regulati ns/
46	Management facility	Service Providers		500,000NGN	14	N/A	
			 Submission of Quarterly reports/documents as required in Permit-to-Operate 			Late submission of	www.nuprc.gov.ng, https://www.nuprc.gov.ng/gaz
47	Issuance of Effluence Waste Discharge Permit	Operators	2. Satsfactory Outcome of Audit exercise	1,000,000NGN per Well	14	quarterly submissions and waste consignment notes/manifests	
			Submit applicati n documents for revalidation of permit (Applicati n must include Application Form,				www.nuprc.gov.ng,
	Renewal of Effluent		Payment Receipt and other				https//www.nuprc.gov.ng/gaz etted-regulati ns/
48	Waste Discharge Permit	Operators	checklist on NUPRC website).	650,000NGN per Well	14	Delays with incomplete submission.	

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67	Issuance of Point Source Resgistration Permit for F&P	Operators	Submit applicatin documents for revalidation of permit (Applicatin must include valid RSP, Valid EMP approval payment Receipt)	1,000,000NGN	71	Delays with incomplete submission.	www.nuprc.gov.ng, https//www.nuprc.gov.ng/gaz etted-regulati ns/
			1. Submit applicating occuments for revalidation of permit for papplicating the papplicating papplicating form, Payment Receipt and other requirements as contained in checklist on NUPRC website)				www.nuprc.gov.ng, https://www.nuprc.gov.ng/gaz etted-regulati ns/
20	Renewal of Point Sources Registration Permit for E&P	Operators	 Satsfactory outcome of Groundthrutin exercise (where applicable) 	500,000NGN per facility	14	Delays with incomplete submission.	
51	Issuance of Point Source Resgistration Permit for Waste Managament Facilities	Service Providers	Submit applicati n documents for revalidation of permit (Applicati n must include valid RSP, Valid EMP approval, payment Receipt)	900,000NGN	14	Delays with incomplete submission.	www.nuprc.gov.ng, https//www.nuprc.gov.ng/gaz etted-regulati ns/
52	Renewal of Point Sources Registration Permit for Waste Managament Facilities	Operators	Submit applicating documents for revalidation of permit for papplicating must include Applicating form. Payment Receipt and other requirements as contained in checklist on NUPRC website) Satsfactory outcome of Groundthrutin exercise (where applicable)	450,000NGN	14	Delays with incomplete submission.	www.nuprc.gov.ng, https//www.nuprc.gov.ng/gaz etted-regulati ns/
53	Issuance of Terms of Reference/Scope of Work (ToR/Sow) for Environmental Studies (EIA, EES, PIA, EBS, etc.) Approval for Oil field Waste Management facilities Service Providers	Service Providers	Submission of satsfactory SoW and ToR for the (EIA, EES, PIA, EBS, etc.) Report along with receipt of requisite fees payment	675,000NGN	10	Submission of unsatsfactory work scope that need to be updated in line with the Commission's expectation prior to approval. Staff strength	www.nuprc.gov.ng, https//www.nuprc.gov.ng/gaz etted-regulati ns/

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54	Issuance of Draft Environmental Management Plan (EMP) Report Approval for Oilfield Waste Management facilities	Operators / Service providers	Submit an EMP report along with receipt of requisite fees	1,800,000NGN	14	Delays with incomplete submission.	www.nuprc.gov.ng, https://www.nuprc.gov.ng/gaz etted-regulati ns/
55	Issuance of Environmental Management Plan (EMP) Report Approval for Oilfield Waste Management facilities	Operators / Service providers	Submit an EMP report along with receipt of requisite fees payment	000,000 GN	14	N/A	www.nuprc.gov.ng, https//www.nuprc.gov.ng/gaz etted-regulati ns/
56	Review of Draft Environmental Evaluation Study (EES)/ Post Impact Assessment Report Oilfield Waste Management facilities	Operators / Service providers	Submit an EES report along with receipt of requisite fees payment	1,350,000NGN	14	1. Submission of unsatsfactory work scope that need to be updated in line with the Commission's expectation prior to approval. 2. Staff strength	www.nuprc.gov.ng. https//www.nuprc.gov.ng/gaz etted-regulati ns/
57	Issuance of Approval To Construct (ATC) for Oilfield Waste Operators Management facilities providers	Operators / Service providers	Submission of detailed Engineering Drawings, valid EIA approval (where applicable) and IGR payment	2,000,000NGN	7	N/A	www.nuprc.gov.ng, https://www.nuprc.gov.ng/gaz etted-regulati ns/
28	Processing fee for Approval of application for one- season EMP study(Waiver fee to commence activities other than drilling, e.g pipeline construction, before completing	Service providers	Submit a Waiver request along with receipt of requisite fees	15,000,000NGN	14	No limitations except where multiple reports are received at the same time	www.nuprc.gov.ng, https://www.nuprc.gov.ng/gaz etted-regulati ns/

59	Issuance of Approval to incorporate proposed Host Communities' Development Trust	Settlors	Submit an EMP report along with receipt of requisite fees payment	N/A	14	No limitaions except where multiple reports are received at the same time.	www.nuprc.gov.ng, https//www.nuprc.gov.ng/gaz etted-regulati ns/
			 Submit/upload HCDT documents/data on Commission's HCDT Data collection Website 				
			2. Ensure BOT nominees, HCDT Constituton are in line with provisions of the Petroleum			Incomplete submissions are a limiting factor to the time standard.	www.nuprc.gov.ng, https://www.nuprc.gov.ng/gaz etted-regulati ns/
	Issuance of Approval		Industry Act (PIA), 2021.			Reviewer relies on informationprovided by	
09	/Acceptance of Community Development Plan (CDP) submission	Settlors	 Ensure all Host Communities are represented in proposed HCDTs. 	A/N	<u> </u>	the Settl r, and may not know all the communities within the cluster of a particular HCDT.	
			Prepare and submit CDP for Host Communites in line with provisions of the PIA,2021				www.nuprc.gov.ng,
61	Issuance of Approval to manage reserve funds for HCDTs	Service Providers	2. Make presentation of plan to Commission where applicable	N/A	14	N/A	etted-regulati ns/
			Obtain requisite OGISP Submit applicatin request to				
	Issuance of Accreditation Leter	Project Consultants	the Commission			Dalaye with receiving	www.nuprc.gov.ng, https//www.nuprc.gov.ng/gaz
	to 3 rd party Project	Communities	s. iviake presentationor intended service and satify			feedback on screening	erred-regulari iis/
62	Management 62 Consultants	Development Projects	minimum requirements as specified by the Commission	N/A	5	requirements from Service Providers.	

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			1. Obtain requisite OGISP				
			2. Submit applicati n request to				
			the Commission				www.nuprc.gov.ng,
		Project Consultants					https//www.nuprc.gov.ng/gaz
	Re-accreditation of	for Host	3. Make presentationon intended				etted-regulati ns/
	3 rd party Project	Communities	service and satify				
	Management	Development	minimum requirements as				
63	Consultants	Projects	specified by the Commission	N/A	14	N/A	

			1. Submit Application to the Commission via NUPRC's website or OSP Carrier West Atlantc Energy Limited (WAEL)				
			2. Obtain a relevant BOSIET from Commission's Accredited Safety Training Centre				osp.nuprc.gov.ng
			3. Obtain Medical Certificate of Fitness from Govt Hospitals or accredited hospitals				
Pr O: Re (C	Processing fee for Offshore Safety Registration Permit (OSP)	Operators/ Oil Service Companies	 Biometric Capture at OSP Embarkaton points or WAEL offices 	1,350,000NGN	14	N/A	
			1. Submit Application to the Commission via NUPRC's website or OSP Carrier West Atlantc Energy Limited (WAEL)				
			2. Obtain a relevant BOSIET from Commission's Accredited Safety Training Centre				
			3. Obtain Medical Certificate of Fitness from Govt Hospitals or accredited hospitals				
65 Ar	Processing fee for Offshore Safety Registration Permit Annual Renewal	Operators/ Oil Service Companies	4. Biometric Capture at OSP Embarkaton points or WAEL offices	350.000NGN	14	Ą/N	osp.nuprc.gov.ng

			1. Submit Application to the Commission via NUPRC's website				
			Energy Limited (WAEL)				
			2. Present a relevant BOSIET from				
			Commission's Accredited Safety				
			iraming centre				
			3. Present Medical Certif ate of				
			Fitness from Govt Hospitals or accredited hospitals				
	Processing fee for Offshore Safety		4. Biometric Capture at OSP				
	Registration Permit	Operators/ Oil	Embarkaton points or WAEL				
99		Service Companies	offices	100,000NGN	14	N/A	osp.nuprc.gov.ng
			1. Submit Application to the				
			Commission via NUPRC's website				
			or USP Carrier West Atlantc Energy Limited (WAEL)				
	Processing fee for						
	Offshore Safety		2. Biometric Capture at OSP				www.nuprc.gov.ng,
	Registration Permit	Operators/ Oil	Embarkaton points or WAEL				https//www.nuprc.gov.ng/gaz
29	(One time)	Service Companies	отсея	500,000NGN	14	N/A	etted-regulati ns/





NIGERIAN UPSTREAM PETROLEUM REGULATORY COMMISSION SERVICE CHARTER AND LINK

EXPLORATION AND ACREAGE MANAGEMENT

S/No	0		Customer				Website
•	Service	Customer	Obligation(s)	Service Standard(s)	dard(s)	Existing Limitations link/Email for	link/Email for
					Time		further
					Standard		infornation of
				Cost Standard	(Working Days)		service requirements
						Non payment of	
						statutory	
						processing fee.	
						Incomplete	
						submissions of	
						primary data.	
			Submit an			Non inclusion of	
			application for			Introductory letter	
			geophysical			from Operator of	
			data acquisition			Block for JVs.	
			in accordance			Contractor	
		Exploration and	with guidelines			showing	www.nuprc.gov.ng,
	Issuance of permit	ction	on NUPRC's	Processing fee of		registration and	https://www.nuprc.
	for geophysical	(E&P)	website. Pay	N1,350,000 per		OGISP permits	gov.ng/gazetted-
-	data acquisition	Companies	processing fee	block	21	valid	regulations/
			Submit an			Non payment of	
			application for			statutory	
			geophysical			processing fee.	
			data			* Incomplete	
			processing/repr			submissions of	
			ocessing in			primary data.	
	Issuance of permit		accordance			Contractor	
	for geophysical	Exploration and	with guideline			showing	www.nuprc.gov.ng,
	data	Production	on NUPRC's	Processing fee of		registration and	https://www.nuprc.
	processing/reproce	(E&P)	website. Pay	N1,350,000 per		OGISP permits	gov.ng/gazetted-
7	ssing	Companies	processing fee	block	21	valid.	regulations/
						:	:

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		Cadilla 12					
		21		acquire sidewall	Exploration and sidewall	Issuance of approval to	
				submit an application to			
regulations/	above	21	N1,350,000	core sample in	Companies	sample	2
gov.ng/gazetted-	same as (3)		Processing fee of	conventional		conventional core	
https://www.nuprc.				acquire		approval to acquire	
www.nuprc.gov.ng,				application to	Exploration and	Issuance of	
gov.ng/gazetted- regulations/	same as (3) above	21	Processing fee of N1,350,000	processing fee	(E&P) Companies	echnical data analysis	4
https://www.nuprc.				website. Pay	Production	geotechnical/geot	
				with guideline	מטוָּדְינִיטְינִי	Issuance of permit	
				data processing in accordance			
				geotechnical			
				Submit an			
gov.ng/gazetted- regulations/	registration from contactor	21	Processing fee of N1,350,000	website. Pay processing fee	(E&P) Companies	for geotechnical surveys	က
www.nuprc.gov.ng,	Non-submission of			with goldelines	Exploration and Production	Issuance of permit	
	permit from			accordance	1 1 1		
	Non-submission of			geotechnical survey in			
	valid.			conduct			
	OGISP permits			permit to			
	showing registration and			Submit an			
	Contractor						
	primary data.						
	submissions of						
	* Incomplete						
	nrocessing fee						
	Non payment of						

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L			core sarripie iri				
			accordance				
			with guidelines				
		Production	on NUPRC's				
	acquire sidewall	(E&P)	website. Pay	Processing fee of			
9	6 core sample	Companies	processing fee N1,350,000	N1,350,000	21	N/A	www.nuprc.gov.ng
		Exploration and application for	application for				www.nuprc.gov.ng,
	Issuance of permit Production	Production	in-country core				https://www.nuprc.
	for in- country core (E&P)	(E&P)	sample analysis	sample analysis Processing fee of		same as (3)	gov.ng/gazetted-
/	sample analysis	Companies	in accordance N1,350,000	N1,350,000	21	above	regulations/

ng, orc.	.ng, prc. d-	n.
www.nuprc.gov.ng. https://www.nuprc. gov.ng/gazetted- regulations/	www.nuprc.gov.ng. https://www.nuprc. gov.ng/gazetted- regulations/	www.nuprc.gov.ng
same as (3)	same as (3) above	same as (3)
21	21	21
Processing fee of N1,350,000 per sample	Processing fee of N1,350,000 per sample	Processing fee of N1,350,000 per sample
Submit an application to carry out routine core analysis in accordance with guidelines on NUPRC's website. Pay processing fee	Submit an application to carry out special core analysis in	Submit an application to export geologic sample in accordance with guidelines on NUPRC's website. Pay processing fee
Submit an application to carry out routine core analysis in accordance Exploration and with guidelines Production website. Pay Companies processing fee	ration and uction oanies	Submit an application to export geologic sample in accordance Exploration and with guidelines Production on NUPRC's website. Pay Companies processing fee
Issuance of approval for routine core analysis	Explo Issuance of Produ approval for special (E&P) core analysis Com	Issuance of permit to export geologic sample
∞	6	10

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Ξ	Issuance of permit to export geophysical/ geotechnical data Produ (Per survey and per (E&P)	ation and iction panies		Processing fee of N1,350,000	21	same as (3) above	www.nuprc.gov.ng, https://www.nuprc. gov.ng/gazetted- regulations/
12	Provision of research data for students	Submission research do research do request by Student's institution. Submission Students Production Students (E&P) copy of Ide Companies card	Submission of research data request by Student's institution. Submission of Students application and copy of Identity card	₹	21	same as (3) above	www.nuprc.gov.ng

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www.nuprc.gov.ng	Биловалапиммм	www.nuprc.gov.ng	www.nuprc.gov.ng. https://www.nuprc. gov.ng/gazetted- regulations/
Non-payment of registration statutory processing. Field name proposed not in conformity.	Non-payment for statutory processing fee. Non inclusion of introductory letter from Operator of Block for UNs. Non-provision of primary data. Non-submission of Valid Effluent Waste Discherge Permit (EWDP). Non-prosentation of the drilling proposal to the Exploration.	Non-payment for statutory processing fee. Non-inclusion of introductory letter from Operator of Block for JVs. Non- provision ot sidetrack target and well trajectory design Non submission of cost	starutory processing fee. Non-inclusion of Introductory letter from Operator of Block for JVs. Non- provision of cementing programme for pugback. Non submission of regulat
21	Within twenty-one	21	- 2
Processing fee of N1,350,000	N5,280,000 statutory fee	N1,350,000 statutory fee	N5,250,000 statutory fee
Submit an application for registration. Pay processing fee	Submission of application to drill in accordance with guidelines on the NUPRC website. Payment of statutory fee	Submission of application to plug back well in accordance with guidelines. Payment of statutory fee	Submission of application to sidetrack/redrill well in accordance with guidelines. Payment of statutory fee
Exploration and Production (E&P) Companies	Explaation and Production (E&P) Companies	Exploration & Production Companies	Exploration & Production Companies
Issuance of permit for registration and well naming & renaming	Issuance of approval for the drilling of Exploration, 1st and 2nd Appraisal Wells	Issuance of approval for well plug back for exploratory wells	Issuance of approval to plug & sidetrack/redrill exploratory wells
13	4	15	16

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						Non-payment for	
						statutory	
						processing fee.	
						j	
						Non-Inclusion of	
						Introductory letter	
						from Operator of	
			Submission of			Block for JVs.	
			application to			Non- provision of	
			suspend well in			cementing	
	Issuance of		accordance			programme for	www.nuprc.gov.ng,
	approval for the	Exploration &	with guidelines.			plugback.	https://www.nuprc.
	plug & suspension	Production	Payment of	N1,350,000		Non submission of	gov.ng/gazetted-
17	17 of exploratory wells	wells Companies	statutory fee	statutory fee	21	il cost	regulations/

www.nuprc.gov.ng. https://www.nuprc. gov.ng/gazetted- regulations/	ww' http go	www.nuprc.gov.ng. https://www.nuprc. gov.ng/gazetted- regulations/	www.nuprc.gov.ng, https://www.nuprc. gov.ng/gazetted- regulations/ ice deliverv.
Non-payment for statutory processing fee. Non submission of abandonment programme. Non-inclusion of Introductory letter from Operator of Block for JVs.		Lack of payment of statutory processing fee. Non-justification of for well deepening. Non-inclusion of introductory letter from operator of Block for JVs.	Lack of payment https://www.oupre of statutory gov.ng/ga: 21 processing fee. regulations service delivery.
-2	21	21	21 57 NUPRC.
N1,350,000 statutory fee	N5,250,000 statutory fee	N5,250,000 statutory fee	N5,250,000 statutory fee
Submission of application to abandon well in accordance with guidelines. Payment of statutory fee	Submission of application to change well target in accordance with guidelines. Payment of statutory fee	Submission of application to deepen exploratory well in accordance with guidelines. Payment of statutory fee	application to resume drilling operations in accordance
Exploration & Production Companies	Exploration & Production Companies	Exploration & atory Production Companies	Exploration and Production (E&P) Companies
Issuance of approval for the plug & abandonment of wells	Issuance of approval to change well target	Issuance of approval to deepen exploratory wells	Issuance of approval to resume drilling operations
18	19	20	21

regulations/	processing fee.	21	statutory fee	of statutory fee statutory fee	Companies	ermits	22
gov.ng/gazetted-	of statutory				(E&P)	acquisition,	
https://www.nuprc.	Lack of payment https://www.nuprc.		N1,350,000	Payment	Production	expired data	
www.nuprc.gov.ng,				website.	Exploration and website.	Revalidation of	
				on the NUPRC			
				with guidelines			
				in accordance			
				expired permit			
				revalidate			
				application to			
				Submission of			

	securing early			approval on			
	submissions - Difficulty in			obtaining Ministerial		Petroleum Mining Lease (PML)	
	- Incomplete			guidelines for		Licence (PPL) to	
				application in line with		Petroleum Prospecting	
				Submission of		after Conversion of	
						issuance of license	
						7 2 2 2 2 3 3 4 4 4 4 4 7	
<u>licenses</u>	and meetings	90	\$0.1 per hectare	PIA	companies	Exploration Licence	25
www.nuprc.gov.ng/			requirements of Rent: \$1,000 plus	requirements of	Geophysical	Petroleum	
	securing early		N5,250,000	Application in	4 21 - 310 - 4 4		
	* Difficulty in		Processing fee:				
			Annual renewal fee: \$5,250				
regulations/	meetings	90	N10,500	PIA	companies	Exploration Licence	24
gov.ng/gazetted-	diligence and		requirements of Application Fee:	requirements of	Geophysical	Petroleum	
https://www.nuprc.	time for due			line with the	Multi-client	Issuance of	
www.nuprc.gov.ng,	 Difficulty in securing early 			Application in			
regulations/	processing fee.	21	statutory fee	fee	Companies		23
gov.ng/gazetted-	of statutory			of the statutory	(E&P)	permits (after 6	
www.nuprc.gov.ng, https://www.nuprc.	Lack of payment		N5,250,000	website. Payment	Exploration and Production	Revalidation of expired drilling	
				guidelines on the NUPRC			
				with the			
				in accordance			
				revalidate expired permit			
				Submission of application to			

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PPL to PML, Payment of statutory application fee \$1,000,000 90 workshop * Nonpayment of application in line with guidelines for obtaining Apsignment of Interest License:\$10,000				conversion of			window for	
Production Payment of statutory E&P) statutory Submission of application in line with guidelines for obtaining winterests in Production and interests in heart Production Payment of License/Lease and E&P) Statutory Marginal Field: Companies Production Payment of the statutory Marginal Field: Production Payment of the statutory Marginal Field: Production Payment of the statutory Production			Exploration and	PPL to PML,			technical,	www.nuprc.gov.ng,
(E&P) statutory companies application fee \$1,000,000 90 workshop			Production	Payment of				https://www.nuprc.
Companies application fee \$1,000,000 90 workshop * Nonpayment of Exploration and interests in Production Production License/Lease and (E&P) Marajinal Fields. * Nonpayment of Submission of Application fee submissions * Incomplete submissions * Nonpayment of Application fee * Nonpayment of Production of Exploration and Interest * Nonpayment of Production * Nonpayment of Application fee * Nonpayment of Production * Nonpayment of Production * Incense: \$25,000 * Incense: \$10,000 * Incense: \$10,000 * Indefinite * Nonpayment of Production * Incense: \$10,000 * Indefinite * Nonpayment of Production * Incense: \$10,000 * Indefinite * Nonpayment of Production * Incense: \$10,000 * Indefinite * Indefinite * Incense: \$10,000 * Indefinite * Indefin			(E&P)	statutory			legal review	gov.ng/gazetted-
* Nonpayment of Application fee submission of Application fee submissions fine with guidelines for obtaining Ministerial approval on Assignment of Exploration and interests in Production Production Radional Field: * Nonpayment of Procupation in Application fee submissions interests for approval on Assignment of Exploration and Interest Interest Interests in Production Payment of Exploration fee \$\frac{1}{8}\$.	26		Companies	application fee	\$1,000,000	90	workshop	regulations/
* Nonpayment of Ease: \$25,000								
Lease: \$25,000 Application fee * Incomplete submission of line with guidelines for obtaining Assignment of Exploration and interests in Production Payment of License/Lease and (E&P) statutory Marginal Field: Lease: \$25,000							* Nonpayment of	
Submission of application in line with guidelines for obtaining Ministerial approval on Assignment of Production and Interest Production Rewritten Statutory (E&P) statutory (27				Lease: \$25,000		Application fee	
application in line with guidelines for obtaining Ministerial approval on Production and Interest Production Response tion of the production application fee (E&P) statutory (E&P) companies application fee (E&P) (Form HMPR)				Submission of			* Incomplete	
line with guidelines for obtaining				application in			submissions	
equidelines for obtaining window for window for window for ministerial approval on Assignment of Exploration and Interest Production Payment of Rex. (E&P) statutory Marginal Field: Response time Companies application fee \$5,000 90 from HMPR				line with			*	
by the production and Interest Production Production Payment of (E&P) statutory Companies application for technical, window for technical, technical, approval on technical, tec				guidelines for			securing early	
MinisterialMerphoral on approval on Productiontechnical, approval on Assignment of Production Payment of (E&P)technical, application fee \$5,000				obtaining			window for	
Exploration and Interest Production Payment of (E&P) statutory Companies application feet (E&P) approval on Assignment of (E&P) statutory (E&P) (from HMPR)				Ministerial			technical,	
Exploration and Interest License:\$10,000 workshop Production Payment of (E&P) statutory Companies application fee \$\$5,000				approval on				
Exploration and Interest License:\$10,000 workshop Production Payment of * Indefinite * Indefin				Assignment of			legal review	
Production Payment of * Indefinite		Assignment of		Interest	License:\$10,000		workshop	
(E&P) statutory Marginal Field: response time Companies application fee \$5,000		interests in		Payment of			* Indefinite	
Companies application fee \$5,000 90 from HMPR		License/Lease and		statutory	Marginal Field:		response time	www.nuprc.gov.ng/
		Marginal Fields.	Companies	application fee	\$5,000	90	from HMPR	licenses

					-	
		Submission of application in			Application fee * Incomplete submissions	
		line with guidelines for			securing early window for	
		Ministerial			technical,	
	Exploration and	Assignment of Interest			legal review workshp * Indefinite	www.nuprc.gov.ng,
Renewal of	Production	Payment of	:		response time	https://www.nuprc.
Petroleum Mining Lease (PML)	(E&P) Companies	statutory application fee	Application Fee:\$2,100,000	90	from HMPR HMPR	gov.ng/gazetted- regulations/
		submission of application in			* Nonpayment of	
		line with			Application fee	/ Bu you got may
ssuance of		obtaining	Statutory fee:		submissions	licenses,
approval to	Exploration and	Ministerial			* Indefinite	www.nuprc.gov.ng,
a partial surrender	(E&P)	Assignment of	N625,000	22	from HMPR	gov.ng/gazetted- regulations/
	Collibalities			77		regulations/
					* Nonpayment of Application fee	
		Submission of			* Non-inclusion of	www.nuprc.gov.ng,
Due Diligence on	Legal Firms and	application for the conduct of	Processing fee:		from Operator of	https://www.nuprc. gov.ng/gazetted-
Licenses and Leases	_	due diligence	N5,250,000.00	7	Block	regulations/
		on proviseion of			Non payment of Application fee	
		application in			* Non submission	
		line with guidelines for	Statutory fee: N50 000 00		Lack of data	
			2222222222		: : : : : : : : : : : : : : : : : : : :	

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			opiairiirig Ministerial			during	
31	Hydrocarbon Discovery and Press Release Approval	Exploration and Production (E&P)	approval on Assignment of Interest Payment of statutory application fee		7	inclusion of Introductory letter from Operator of Block for JVs	www.nuprc.gov.ng, https://www.nuprc. gov.ng/gazetted- regulations/
32	Compilation of well surface coordinates of all drilled crude oil and gas wells for onward transmission to the National Boundary Commission (NBC)		Submission of a letter of request	∀ /Z	7	Z/A	www.nuprc.gov.ng, https://www.nuprc. gov.ng/gazetted- regulations/
33	Compilation of Crude oil and gas production data for onward transmission to the Revenue Mobilization & Fiscal Commission (RMAFC)	gas ta for iission e Fiscal Mobilization & Fiscal Commission	Directive from State House Abuja since 2010	∀Z	30	N/A	www.nuprc.gov.ng, https://www.nuprc. gov.ng/gazetted- regulations/
34	Extension of tenure tor Petroleum Prospecting Licence (OPL)	Exploration and Production (E&P) Companies	1. Submission of Application for Extension of License	25% of Signature Bonus	06	N/A	www.nuprc.gov.ng, https://www.nuprc. gov.ng/gazetted- regulations/

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35	1. Submissio Application Application boundary extension w supporting Boundary Extension E&P companies	E&P companies	1. Submission of Application for boundary extension with supporting documents	₹ Z	06	- Difficulty in securing an early window for the technical justification and review workshop	www.nuprc.gov.ng. https://www.nuprc. gov.ng/gazetted- regulations/
			Submit an Processing application for for pre-Ship vessel license in inspection accordance N5,250,000	Submit an Processing fee application for for pre-Shipment vessel license in inspection N5,250,000.00.		Incomplete submissions of supporting data. Non inclusion of application letter from contractors	
	Issuance of License To Operate (LTO) geophysical & Exploration and website, Pay geotechnical Production Production Production Processing fe (FRP)	Exploration and Production	Φ	Permit or license fee to operate \$5,250.		or operator of the vessel/vibroseis. Contractor showing registration and valid October	www.nuprc.gov. ng. https://www.nup
36	36 vibroseis	Companies		fee \$5,250	21	21 permits.	ed-regulations/

06 CELAPS SERVICE CHARTER







NIGERIAN UPSTREAM PETROLEUM REGULATORY COMMISSION SERVICE CHARTER AND LINK

CELAPS SERVICE CHATER

			CELARS SERVICE CHAIER	ICE CHAIER			
	Nature of Service	Customer	Customer	Servic	Service Standard	Existing	Website link/Email
			Obligation	Cost	Time Standard Limitations		for further
S/N				Standard	(Working Days)		infornation of service
			1) Initiate	1. General			
			application	Category – N6,750.00			
			2. Upload	2. Major			
			basic and	Category -			
			addittional	N33,750.00			
			documents				
						Service	
				3.Specializ		Portal	www.ogisp.nuprc.gov.
		Oil and Gas		ed		Downtime	ng,
	Issuance of the Oil and	industry Service 3. Make	3. Make	Cateegory-		and Non-	htt s://www.nuprc.go
	Gas Industry Service	Providers and payment for	payment for	N320, 000		functional	v.ng/gazeted-
-	Permit (OGISP)		services		က	work tools	regulations/
	Response to EMS	Oil and Gas	1. Send				
	(enquiries sent to us by	industry Service mail.	Filquiry as a mail.				
	SERVICOM) and CELARS Imail	Providers and	2. Wait for				
2	(celaps@nuprc.gov.ng)	Operators	response	N/A	1	None	ems.nuprc.gov.ng